



Knowledge FOR Resilient soCiEty

STUDY VISIT + TRAINING, UNIVERSITY OF ZILINE
January 29th to February 02nd, 2018

QUALITY CONTROL REPORT

Ss. Cyril and Methodius University

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Assoc. Prof. Ana Trombeva Gavriloska,
Assist. Prof. Marijana Lazarevska



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Quality control was conducted by **WG7**, consisting of delegates from each partner.

- The **Chair** is from University “Ss. Cyril and Methodius in Skopje” - UKIM
- **Co-Chair** from Lund University - LU
- **Steering Committee** member - University of Tirana - UT.

The written **Quality report** will be published and posted on the **project Website**, in order to ensure visibility and dissemination towards all K-FORCE bodies and all involved staff of the K-FORCE partners.



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According to the **Quality Assurance and Monitoring Manual**, majority of project activities and all previously organised events are evaluated by **questionnaires**.

K'Force: QA - Internal Evaluation



Knowledge **FO**r Resilient
soCiEty



Please answer the following questions, give your comments and recommendations

Your full name:

Your answer _____

Country:

Your answer _____

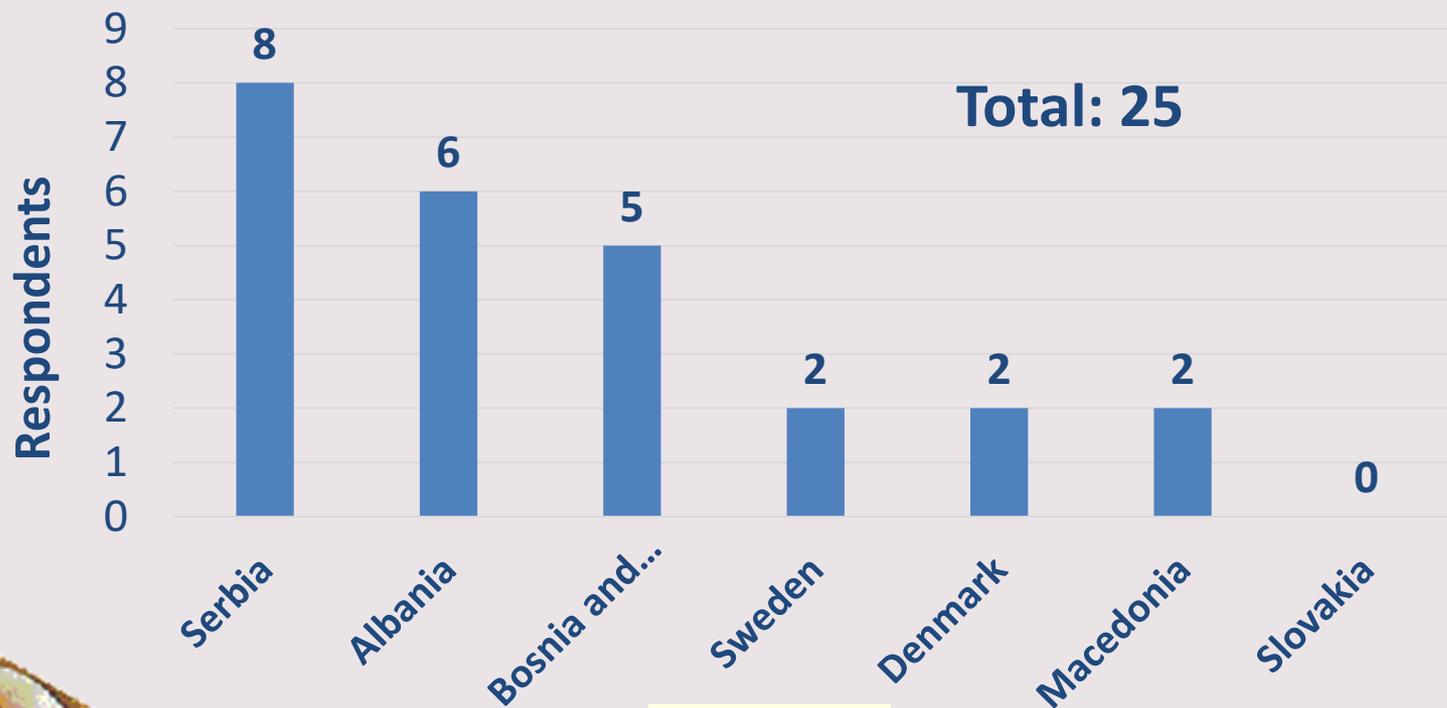


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Respondents in the first survey:



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1. RELEVANCE:

Are we doing the right thing in right time ???

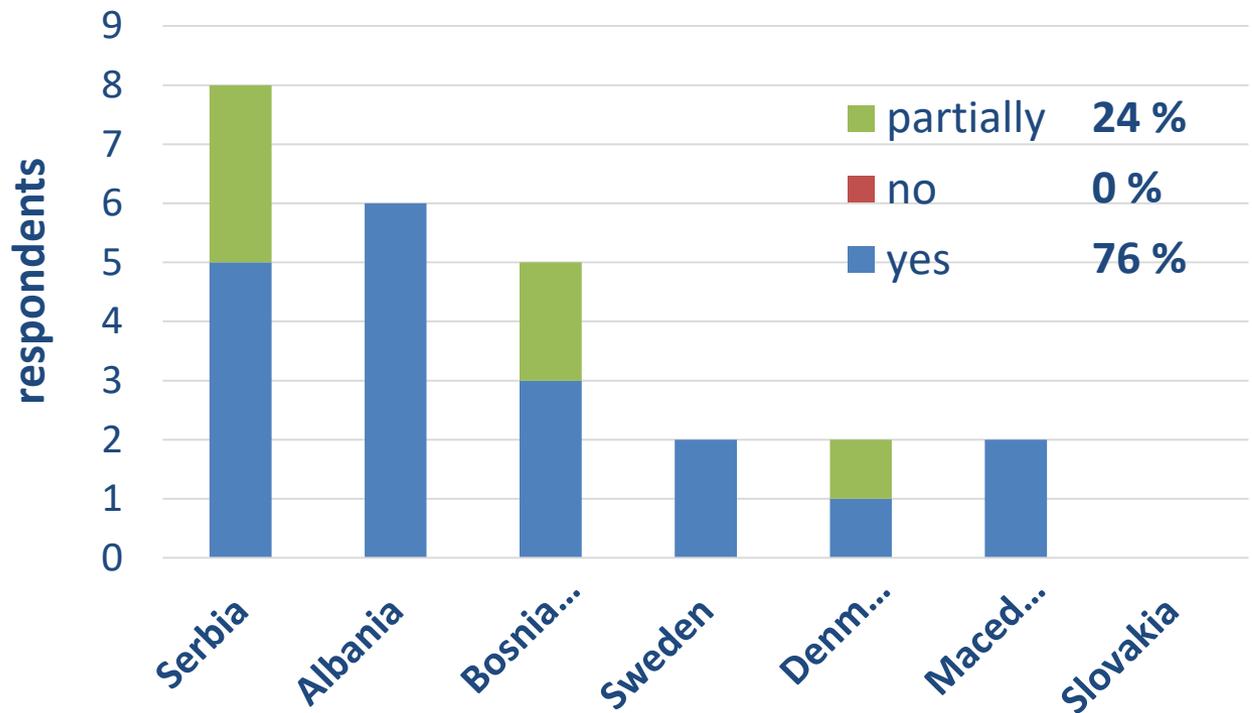
K'Force: QA - Internal Evaluation

1. Relevance:

1. Do you expect the Master Programs or modules, as project outcomes, to be novelty in the education process in the WB partner countries?

- Yes
- No
- Partially

Comment





1. RELEVANCE:

Are we doing the right thing
in right time ???

Comments:

- There are no MPs in the field of DRM&FSE designed according to WBC needs and contemporary EU trends.
- In existing study programs only few subjects concerning the problem of DRM&FSE are involved (usually forming modulus), therefore the purposed study program will be unique in WB Countries.

Recommendations:

- Discuss the topic and the implementation of new courses extensively with all partners



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1. RELEVANCE:

Are we doing the right thing in right time ???

2. Do you expect the PhD study programs, as project outcomes, to be novelty in the education process in the WB partner countries?

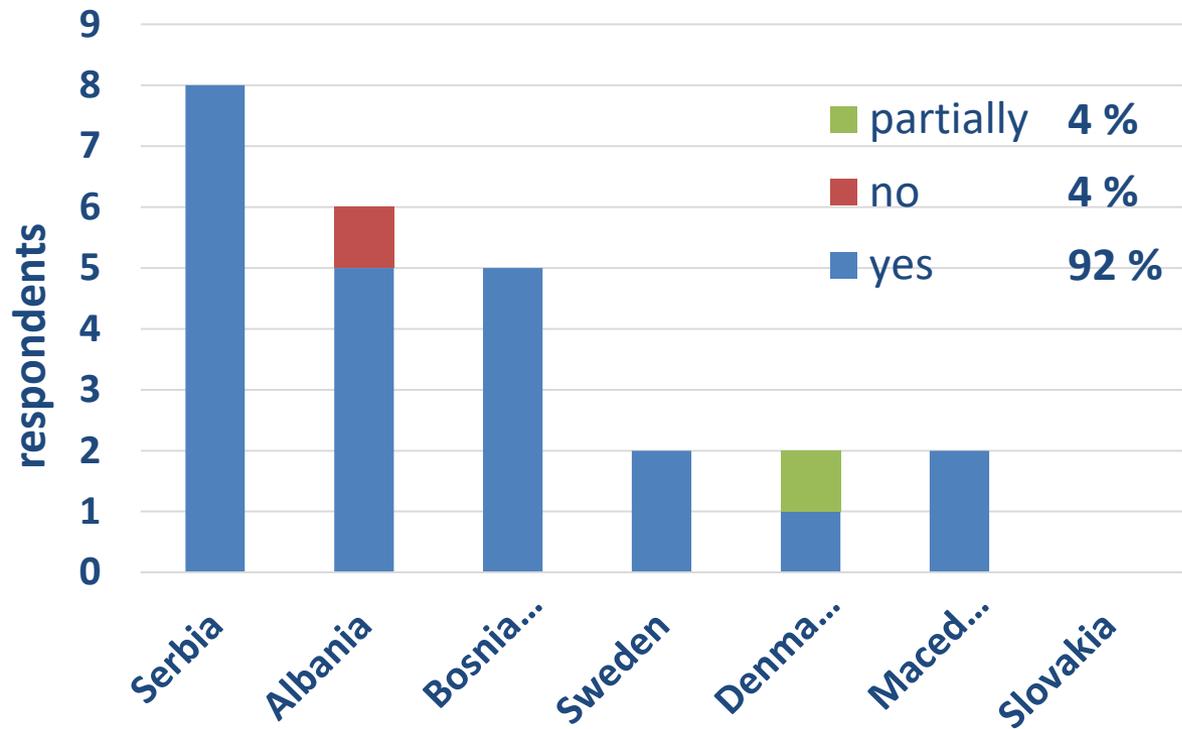
- Yes
- No
- Partially

Comment

Your answer

Recommendation

Your answer



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1. RELEVANCE:

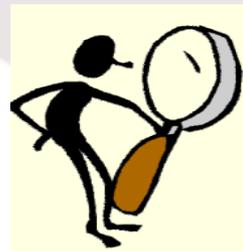
Are we doing the right thing
in right time ???

Comments:

- The suggested PhD programme in DRM&FSE represents a significant novelty in education in the WB area, and this is strongly linked to the education needs of the WB in this subjects.
- This programme does not exist currently and will greatly improve the sustainability of DRM&FSE programmes by providing future teachers and experts in the field - a very important aspect.

Recommendations:

- Sustainability: All partner countries HEIs should nominate 2 candidates for enrolment at PhD studies at UNS. For this purpose to find possibility for providing scholarships.



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1. RELEVANCE:

Are we doing the right thing in right time ???

3. Do you expect the LLL courses, as project outcomes, to be novelty in the education process in the WB partner countries?

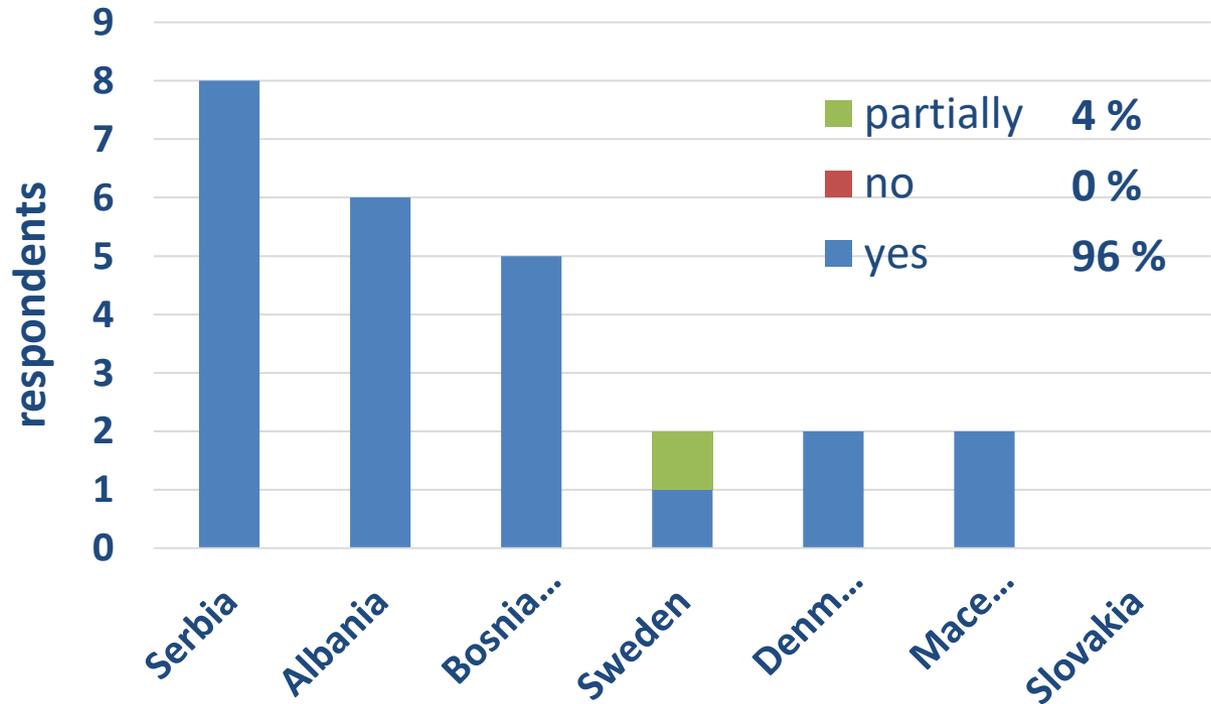
- Yes
- No
- Partially

Comment

Your answer

Recommendation

Your answer



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1. RELEVANCE:

Are we doing the right thing
in right time ???

Comments:

- LLL courses face some difficulties in terms of their implementation in Albania. The new Higher Education Law has not yet distributed its bylaws which would make it clear how to develop LLL courses. We are exploring and consulting relevant authorities to find out the best way to develop this outcome. Certified LLL courses in the field would have a very good impact on labor market representatives working in the field and would make the project results more visible.

Recommendations:

- Because of the lack of experts in this field, to organize these courses often and as much as possible.
- HEIs should issue the LLL certificates with ECTS.
- Continual improvement of programmes curricula, according to specific needs in region.



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1. RELEVANCE:

Are we doing the right thing in right time ???

4. Does this project reflect the real needs in the WB partner countries?

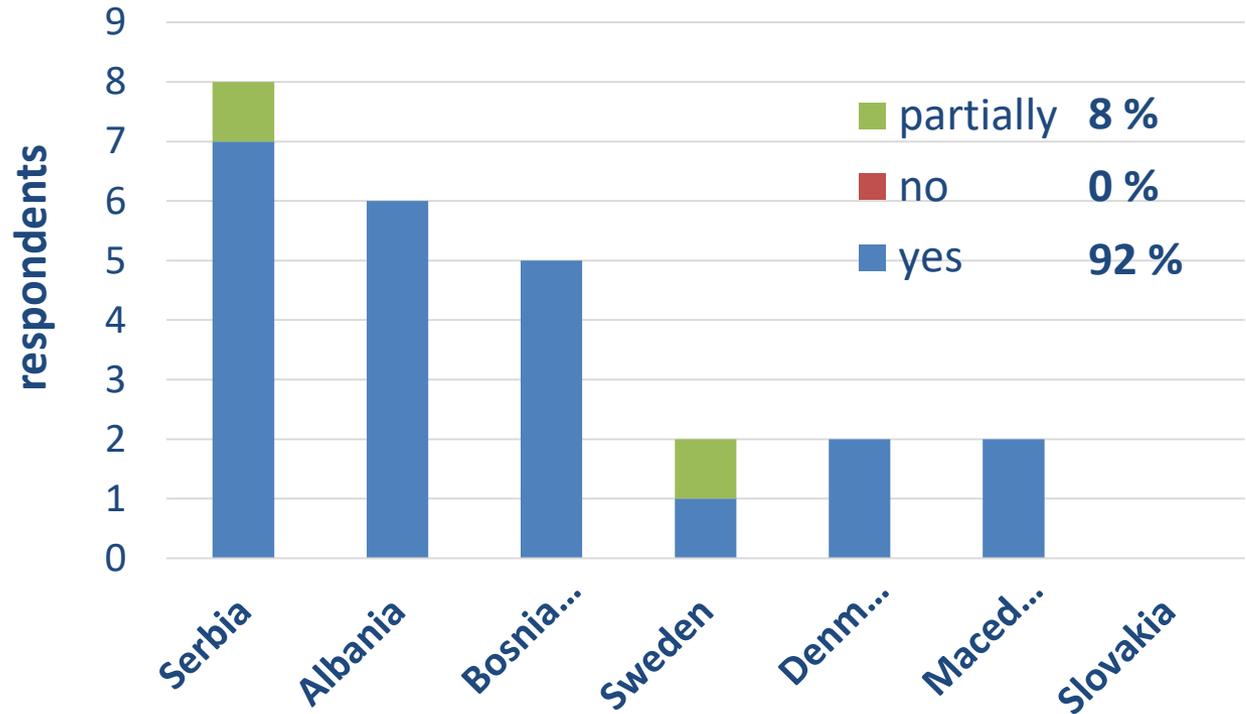
- Yes
- No
- Partially

Comment

Your answer

Recommendation

Your answer



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1. RELEVANCE:

Comments:

- The Balkan region is susceptible to natural hazards (earthquakes, winds, floods, landslides, forest fires), therefore the need of experts in area of Disaster risk management and Fire safety is more emphasized.
- In WBC there are not enough professionals educated in this field.

Recommendations:

- Needs to be reassessed after 5 years.

Are we doing the right thing
in right time ???



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1. RELEVANCE:

Are we doing the right thing in right time ???

5. Are there possibilities and expectations the project outcomes to be implemented in WB countries not involved as partners in the project?

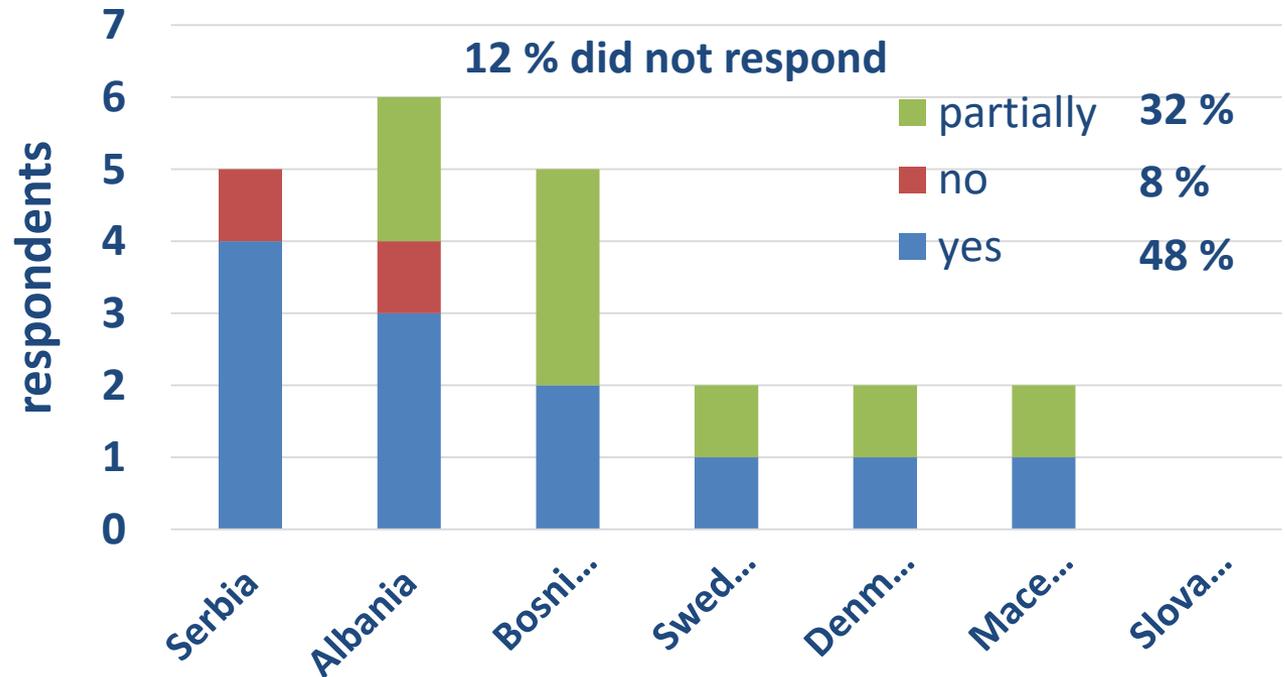
- Yes
- No
- Partially

Comment

Your answer

Recommendation

Your answer



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1. RELEVANCE:

Comments:

- This is **potentially possible**, and it relies on the efforts made by the WB countries to further expand the dissemination of the outcomes to other WB countries.
- Existing cooperation between the **Universities** and the **Institutions** in the WB region may help in dissemination the knowledge in area of Disaster risk management and even involving the same study programs.
- Students from all WB countries may be enrolled in established MPs and PhD study programs.

Recommendations:

- To analyze the national priorities and programs in neighbor countries and judge which country is suitable to expand the project results.
- To contact HEIs authorities and find out is there a wiling for such dissemination.

Are we doing the right thing
in right time ???



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1. RELEVANCE:

Are we doing the right thing
in right time ???

General conclusions on project RELEVANCE:

- Master and PhD programmes and LLL courses in DRM&FSE, as project outcomes, are novelty in education process in WB Countries.
- Natural hazards (earthquakes, winds, floods, landslides, forest fires), are often in the Balkan region, therefore the need of experts is more emphasized.
- In WBC there are not enough professionals educated in this field. This fact guarantees the sustainability of the project.
- The option for involving these programmes in other WBC (which are not partners in the project) **has to be investigated**. Overall opinion is that possibilities exist.



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2. OBJECTIVES:

Did the project achieve the planned results ????

SPECIFIC PROJECT OBJECTIVES:

- **Modernization of existing** Disaster Risk Management and Fire Safety Engineering **MP** (P1) and development and **implementation of new MPs/modules** (P2-P6) in WBC partners HEIs, according to regional needs and contemporary EU trends.
- **Development and implementation** of Disaster Risk Management and Fire Safety Engineering **Doctoral study programme** (P1) in accordance to available resources, regional needs and European partners' expertize, in aim to ensure regional capacities and sustainable education and research in the field.
- **Continuous professional development** of employees in DRM&FSE sector in WBC through creation and implementation of certified **LLL courses** for practitioners.



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2. OBJECTIVES:

Did the project achieve the planned results ????

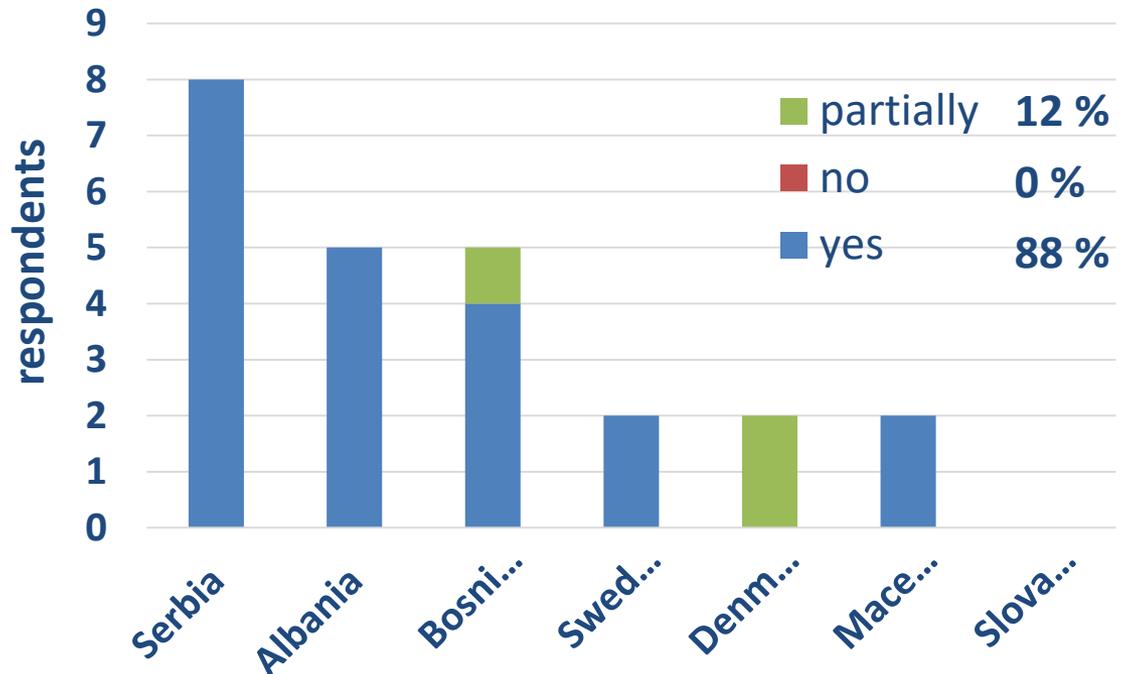
K'Force: QA - Internal Evaluation

2. Objectives:

1. Are the objectives and expected outcomes of the project realistic?

- Yes
- No
- Partially

Comment





2. OBJECTIVES:

Comments:

- The consortium is very engaged in realization the **project Work Plan** and respective duties are very well defined.
- All 6 MPs and 1 PhD study programme are in accreditation process, first generation of students (24) have been enrolled at modernized MP at UNS.
- The workflow is in compliance with the planned activities and the set milestones have been reached.
- **The project is a bit ambitious.**

Recommendations: NO

Did the project achieve the planned results ????



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2. OBJECTIVES:

Did the project achieve the planned results ????

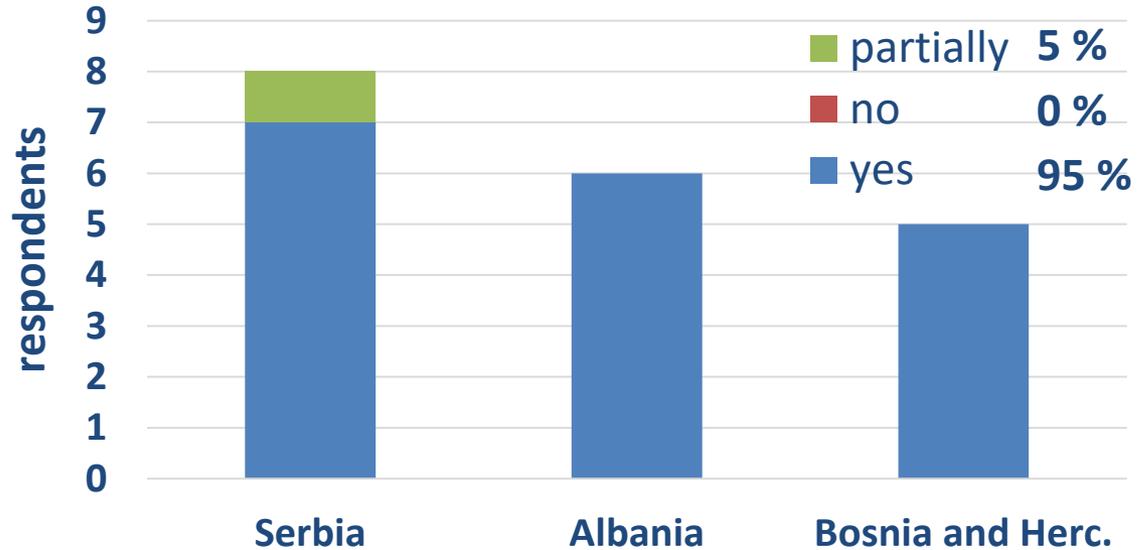
2. Do the project activities and expected outcomes correspond to the needs of your institution (only for partners in the project)?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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2. OBJECTIVES:

Did the project achieve the planned results ????

Comments:

- All partners analyzed their needs and vision before joining the project consortium. The main goal for all of them is to strengthen the degree programs, improve academic qualifications and expand research.
- We believe our role is more to help satisfy the needs of other partners in the project, and since I believe we are doing so, our wishes and needs are also met- **Comment from youth organization in Serbia.**

Recommendations:

- Improve cooperation in creating learning materials in all languages.



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2. OBJECTIVES:

Did the project achieve the planned results ????

**Did the project achieve the planned results during the first year of implementation
????**

6 MPs and 1 PhD program are developed and in process of accreditation, but it is too early for measuring the indicators and for discussion **are the wider and the specific objectives fulfilled.**

The conclusion is: the project outcomes are realistic and correspond to the needs of all institutions involved in the project.



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3. COMMUNICATION AND MANAGEMENT:

Is PMT doing his job well and are we, as partners, willing to help ????

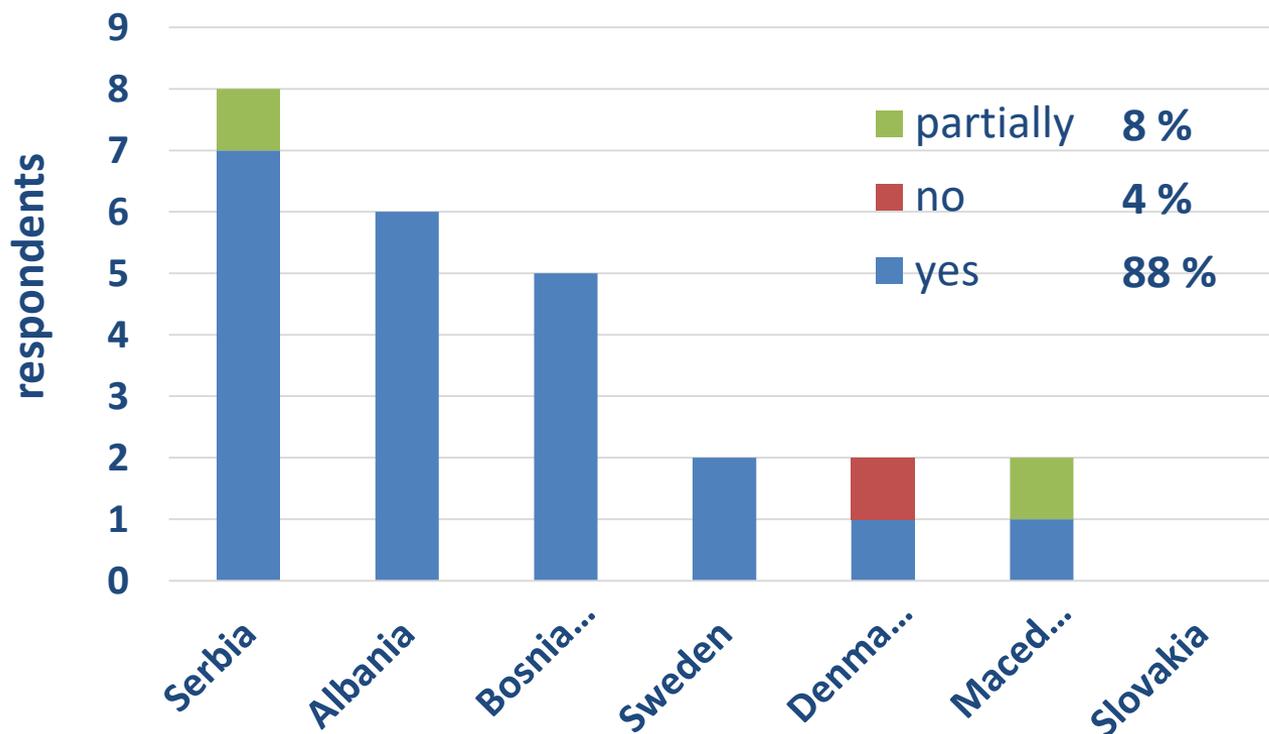
K'Force: QA - Internal Evaluation

3. Communication and management

1. Has the communication among the project partners so far been satisfactory?

- Yes
- No
- Partially

Comment



3. COMMUNICATION AND MANAGEMENT:



Is PMT doing his job well and are we, as partners, willing to help ????

Comments:

- Communication has been positive among project partners.

Recommendations:

- Try to increase the notice for next events and activities. E.g. prepare agenda of the meetings 2-3 weeks in advance, send more often reminders about next events and deadlines for completing the expected tasks (possibly by e-mail and not only during meetings, as they are not always attended by everyone).
- Minutes of meetings should be circulated by emails. Decisions taken in internal meetings (small groups) should be immediately communicated to all partners.





3. COMMUNICATION AND MANAGEMENT:

Is PMT doing his job well and are we, as partners, wiling to help ????

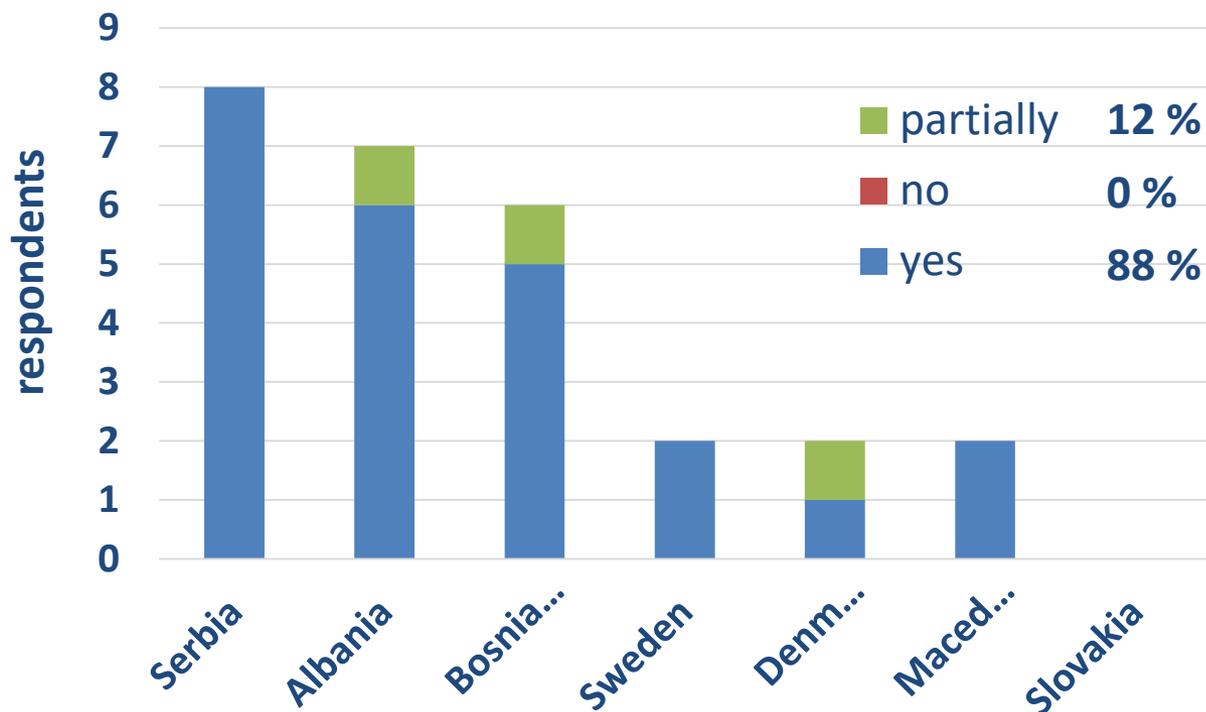
2. Are you satisfied with the amount of information provided by the project management team?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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3. COMMUNICATION AND MANAGEMENT:



Is PMT doing his job well and are we, as partners, wiling to help ????

Comments:

- Projects administrators have provided information on project schedules and the organization is at very high level.
- Very satisfied. Detailed information and instructions given every time. Responsive to questions as well.

Recommendations: NO



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3. COMMUNICATION AND MANAGEMENT:

Is PMT doing his job well and are we, as partners, willing to help ????

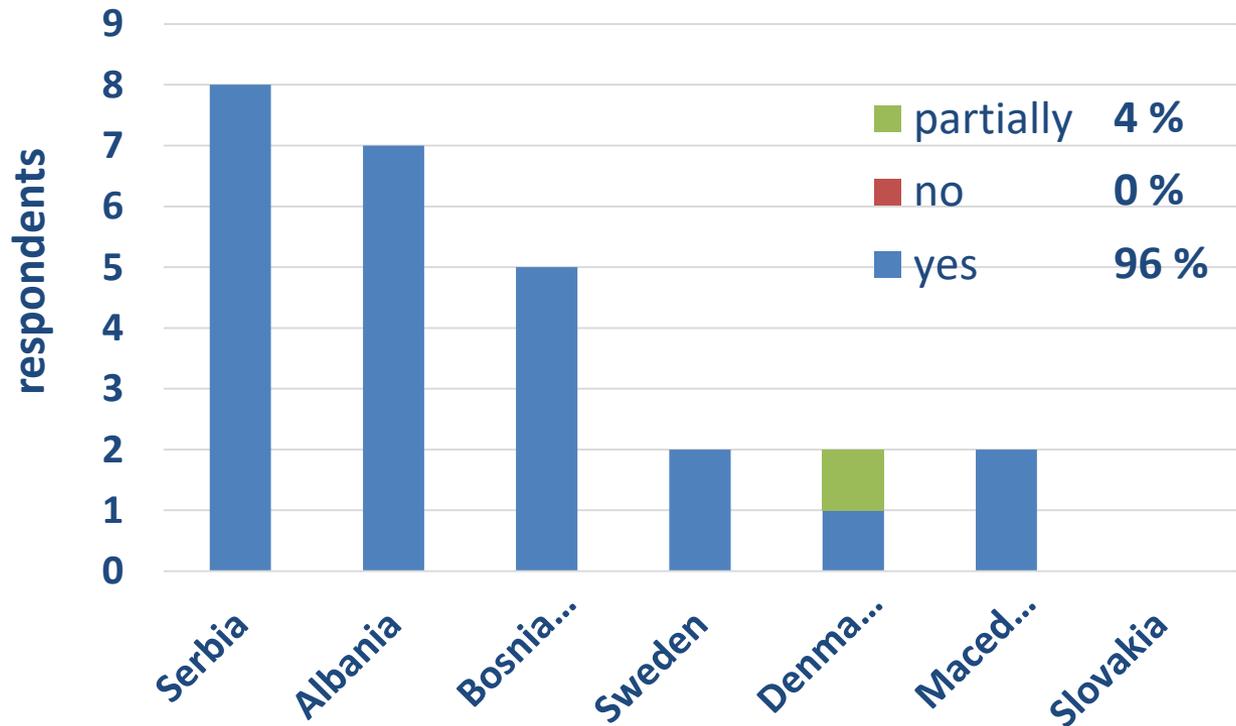
3. Do you find the information provided by the project team useful?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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3. COMMUNICATION AND MANAGEMENT:



Is PMT doing his job well and are we, as partners, wiling to help ????

Comments:

- Information is useful both on project administration and running of work to achieve project objectives
- **Information sometimes comes in the very last minute, and it is difficult to respond properly to the requirements.**

Recommendations: NO



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3. COMMUNICATION AND MANAGEMENT:

Is PMT doing his job well and are we, as partners, willing to help ????

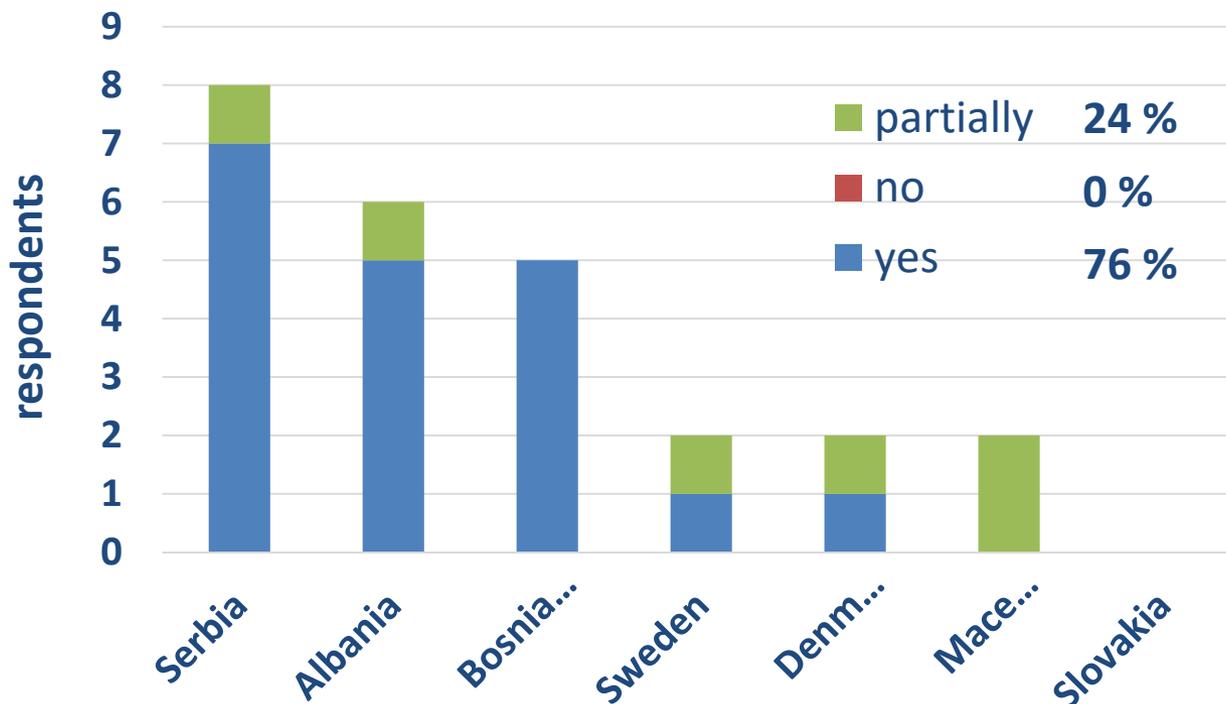
4. Are you satisfied concerning transparency in project implementation?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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3. COMMUNICATION AND MANAGEMENT:



Is PMT doing his job well and are we, as partners, wiling to help ????

Comments:

- Sufficient information about project activities have been provided
- Transparency during project meetings is present, however, I do not feel informed about the developments of other partners between meetings.

Recommendations: NO



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3. COMMUNICATION AND MANAGEMENT:

Is PMT doing his job well and are we, as partners, willing to help ????

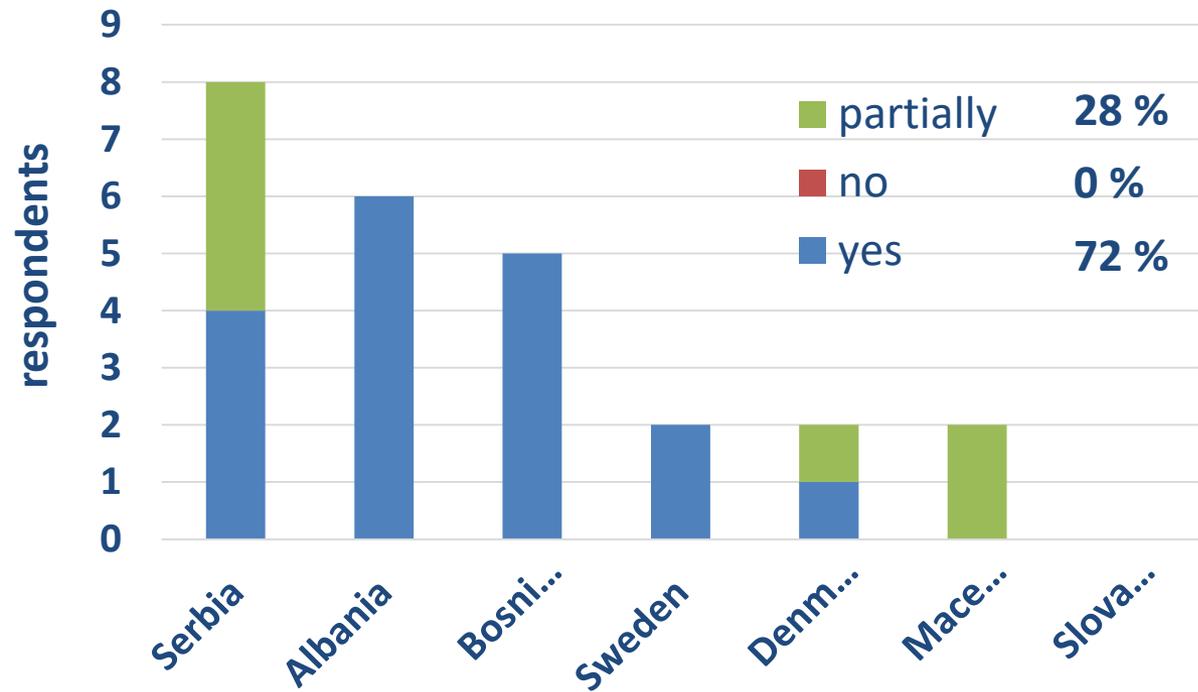
5. Do you feel that you are well connected (e.g. communicating regularly) with the other project partners?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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3. COMMUNICATION AND MANAGEMENT:



Is PMT doing his job well and are we, as partners, wiling to help ????

Comments:

- Good communication has been established.
- I must admit that level of communication depends on my/our personal responsibility and ability. We all have the same opportunity.
- **There are difficulties in communication with Macedonian Directorate for Protection and Rescue-MDPR.**
- Communication with **program countries** maybe is not so good due to sporadic involvement in project activities.

Recommendations:

Reassess the MDPR involvement in project activities and redistribute their tasks to other project partners.



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3. COMMUNICATION AND MANAGEMENT:



Is PMT doing his job well and are we, as partners, willing to help ????

General conclusions on COMMUNICATION AND MANAGEMENT

- Good communication has been established between WBC institutions.
- Communication with **program countries** maybe is not so good due to sporadic involvement in project activities.
- According to the score transparency in project realization and connection between partners could be improved.
- Project management team is doing his job well, some improvement is possible from aspect of giving information on time.



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

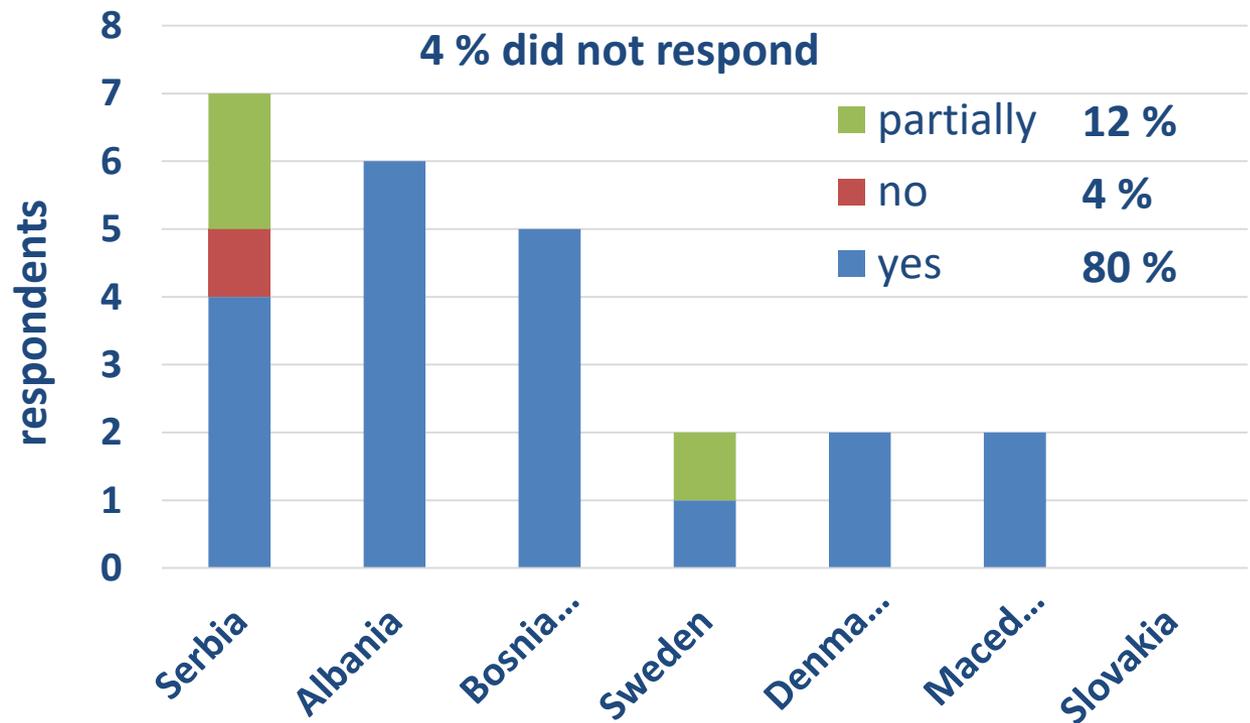
K'Force: QA - Internal Evaluation

4. Implementation:

1. Do the work package leaders efficiently manage their work package?

- Yes
- No
- Partially

Comment





4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

Comments:

- So far, everything is going on according to the plan. It seems that there have been no visible problems in WP management.
- Work package leaders have managed successfully the work.
- Work package leaders have provided us with on time directions and managed with us our responsibilities, fulfilled our expectations.

Recommendations:

- **Make a list of dissemination activities for the next 6 months.**



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

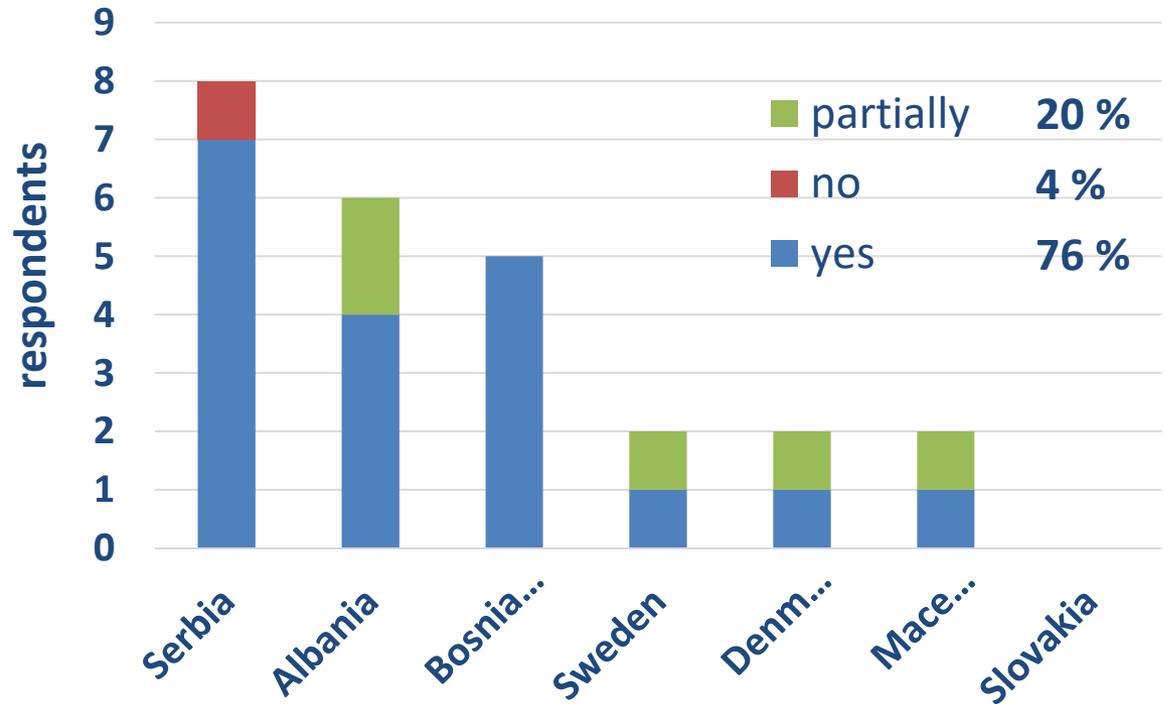
2. Are all the partners involved in the work packages adequately engaged in realization of the activities?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

Comments:

- I suppose they are, I have no information.
- Everything so far was done in cooperation with all project partners.
- Good cooperation exists between the project partners.

Recommendations: NO



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

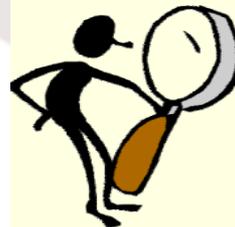
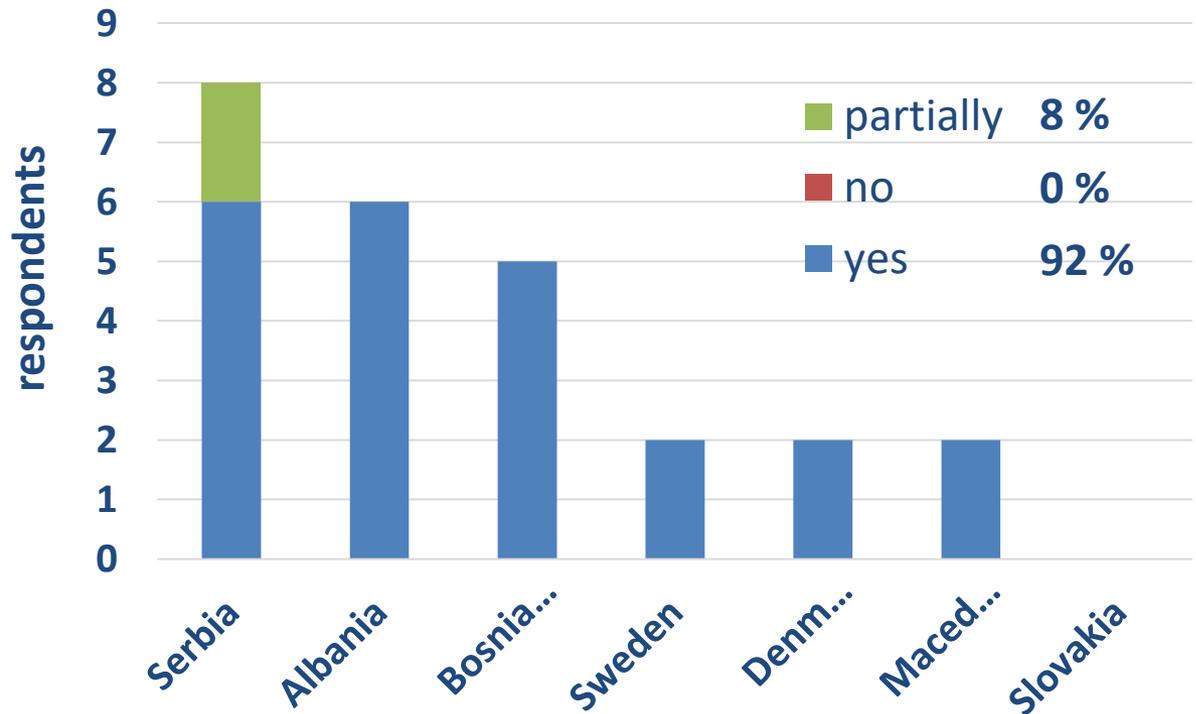
3. Are the planned activities realized in accordance with the Work Plane?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

Comments:

- There is delay in equipment procurement due to specific issues in Albania and BiH

Recommendations:

- The equipment should be installed until June 2018



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

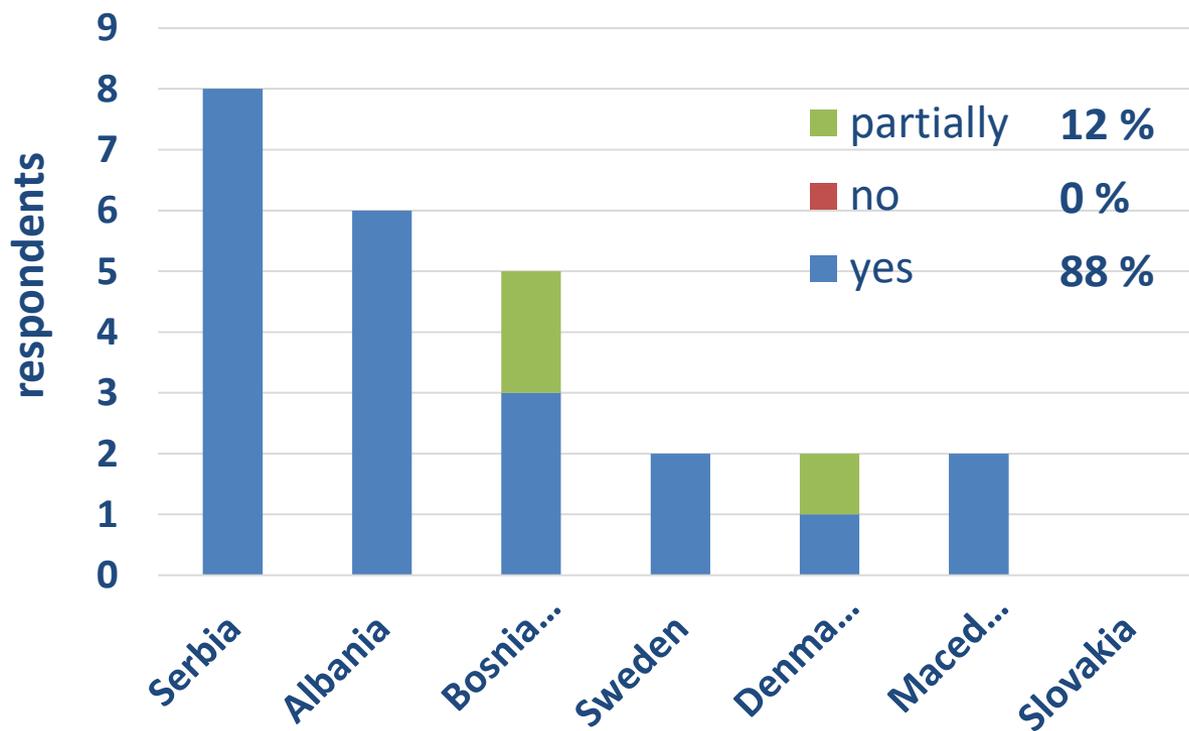
4. Are you satisfied with the engagement of your own institution in the project?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

Comments:

- All institutions provided support and engagement to conduct the project.
- There are some obstacles, but will be resolved.
- I believe we are offering as is expected of us according to the project description. We feel welcome in the consortium although we are the only students. :)

Recommendations: NO



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

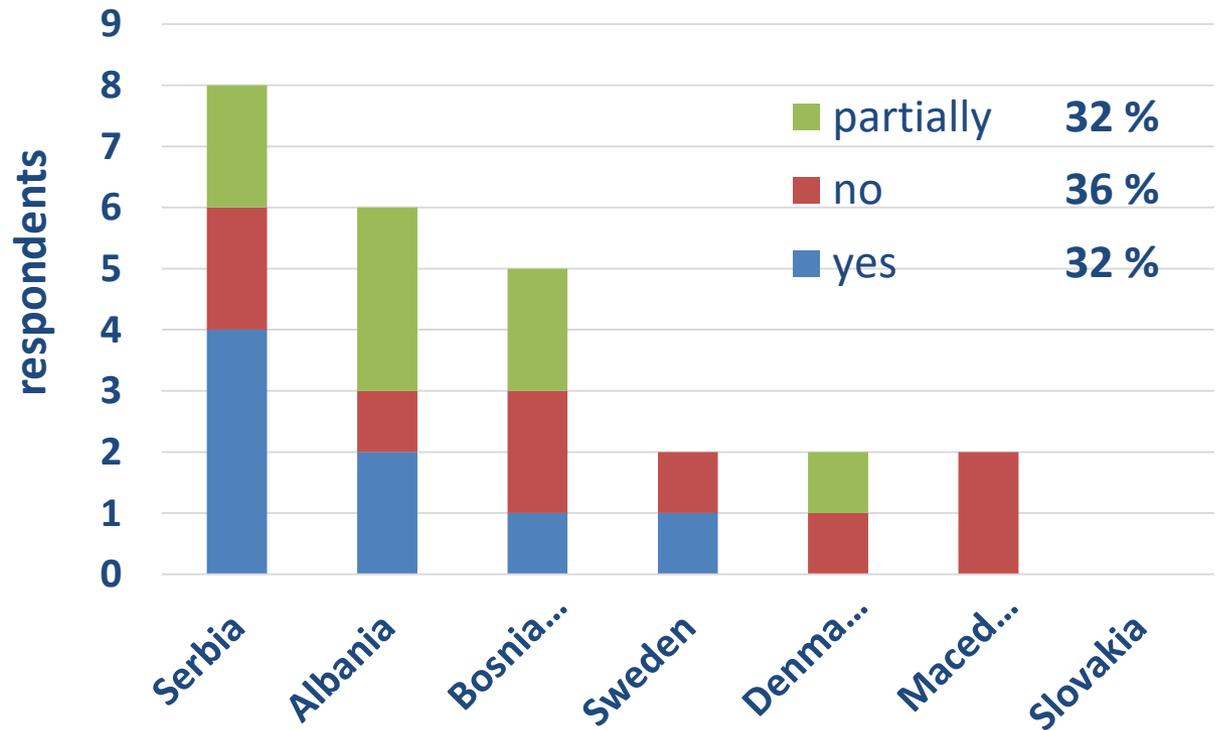
5. Do you think your institution may contribute much more than what has been done so far?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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4. IMPLEMENTATION:

Did we do our best in achieving the goals ????

Comments:

- Considering our internal resources, based on the recommendations of the project leader, we can further assist in project implementation.
- There is always option for improvement, particularly in the dissemination activities. There is always more work to do, and better ways to contribute.

Recommendations:

- Lawyer to accelerate the delayed activities concerning the equipment procurement procedures, in order the lab to be ready for the next academic year, when the new Master Program is expected to start.



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4. IMPLEMENTATION:



Did we do our best in achieving the goals ????

General conclusions on project IMPLEMENTATION:

- There is always option for improvement, particularly in the dissemination activities.
- WP leaders could involve other partners more. Most of the partners can contribute more than they have done so far.
- Most of the activities are following the Working Plan and are finished on time. The rest are in progress.



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5. DISSEMINATION:

K'Force: QA - Internal Evaluation

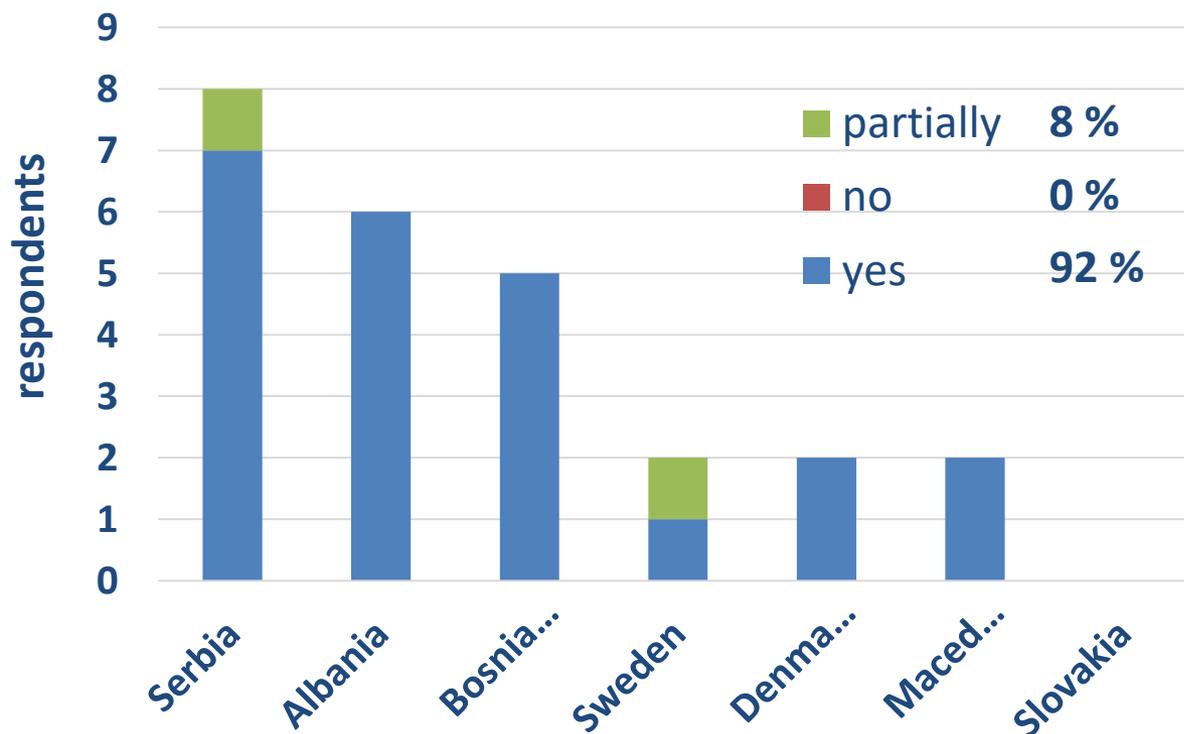
Did we distribute so far project results and did we inform the stakeholders
????

5. Dissemination:

1. Are you satisfied how the Project web-site looks like? Is it well organized?

- Yes
- No
- Partially

Comment





5. DISSEMINATION:

Comments:

- The website is very easy for accessing the information
- I like very much the website and it is very well structured and always up to date

Recommendations: NO

**Did we distribute so far
project results and did we
inform the stakeholders
????**



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5. DISSEMINATION:

Did we distribute so far project results and did we inform the stakeholders
????

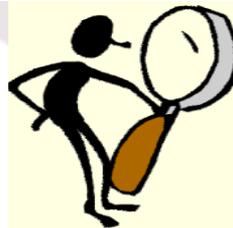
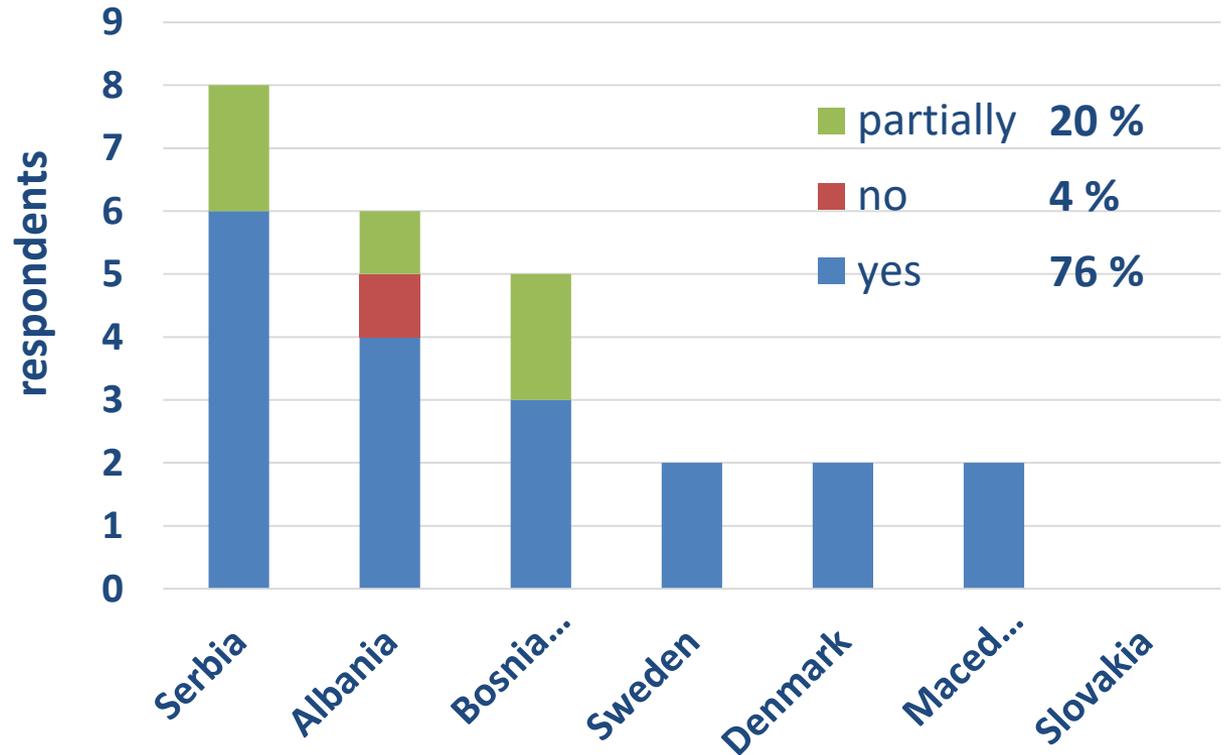
2. Are the updates of the project web-site on time?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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5. DISSEMINATION:

Comments:

- The updates are placed in time after the events/accomplishes that take place within the project
- Some of the news about previous meetings weren't uploaded in time

Recommendations: NO

Did we distribute so far
project results and did we
inform the stakeholders
????



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5. DISSEMINATION:

Did we distribute so far project results and did we inform the stakeholders
????

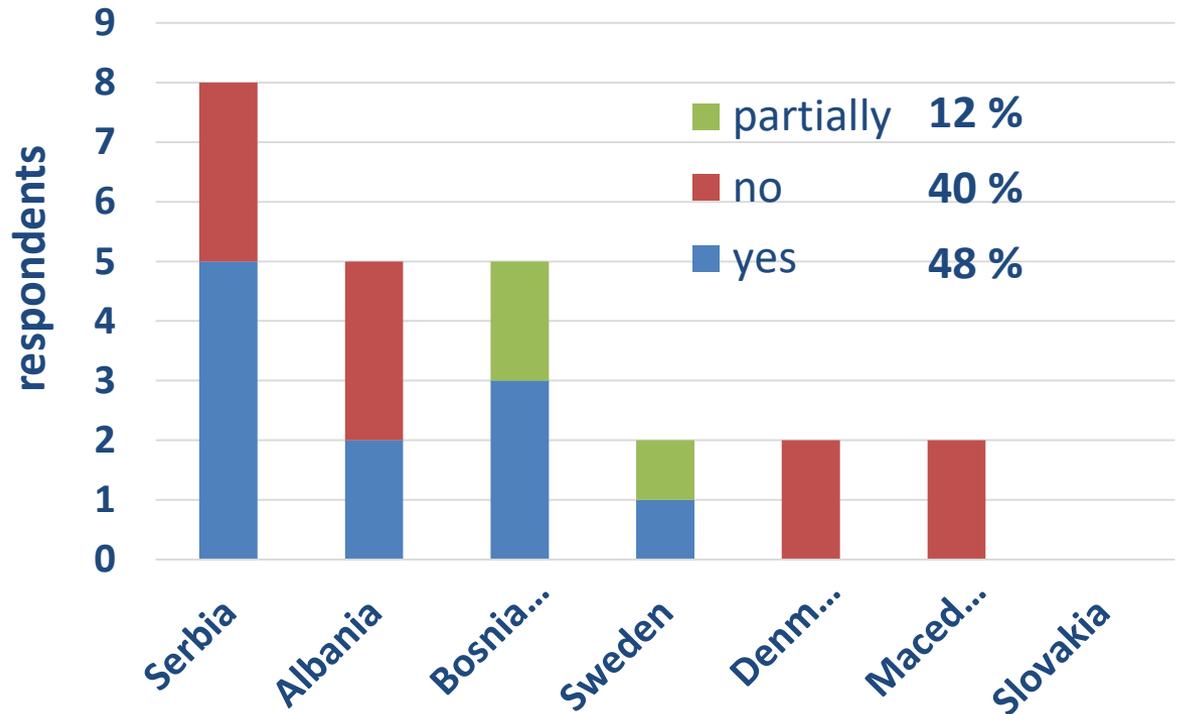
3. Is the web-site of your institution linked to the project web-site?

- Yes
- No
- Partially

Comment

Your answer

Recommendation



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5. DISSEMINATION:

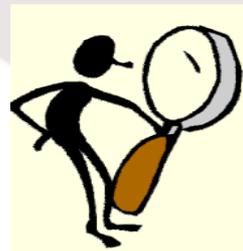
Did we distribute so far
project results and did we
inform the stakeholders
????

Comments:

- Unfortunately, some websites are under construction, however it will be linked as soon as they are up and running.

Recommendations:

- On the page <http://kforce.uns.ac.rs/consortium-members/members-from-programme-countries.html> , where the institutions are listed, the links to the university webpages are present but it would be nice **to add link on all names** such that you click on the name and go to the university webpage or even better to the specific department which is participating.



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5. DISSEMINATION:

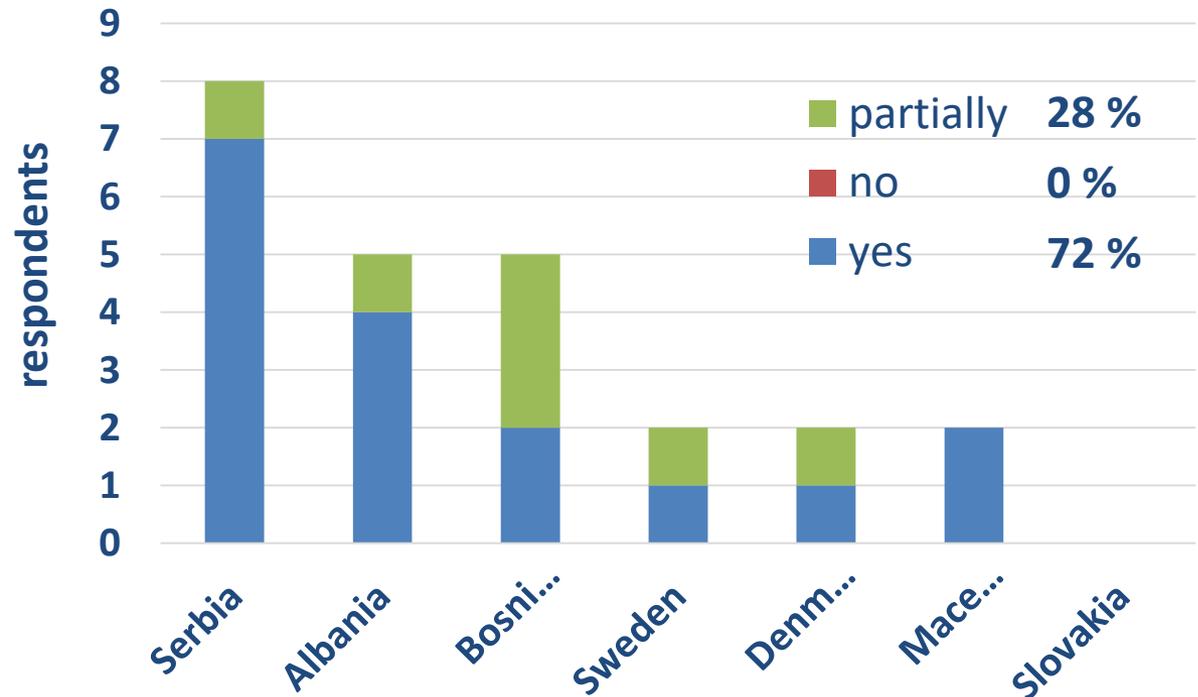
Did we distribute so far project results and did we inform the stakeholders
????

4. Are the public services and enterprises dealing with DRM&FSE informed about the project activities?

- Yes
- No
- Partially

Comment

Your answer



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5. DISSEMINATION:

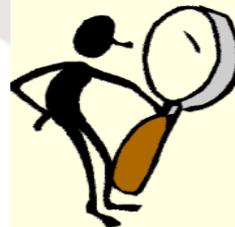
Did we distribute so far
project results and did we
inform the stakeholders
????

Comments:

- The second activity organized for the dissemination process in **Albania** was to introduce the project objectives to the stakeholders and experts in the DRM field. It was accomplished with the market research for the master program. Therefore a number of meetings were organized with experts from corresponding stakeholders.
- Since this is the first project year and not all activities are fully developed, we expect that in the following period this issue will be improved.

Recommendations:

- To prepare more dissemination activities in Albania and BiH and media champagne.



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5. DISSEMINATION:

Did we distribute so far project results and did we inform the stakeholders
????

5. Are the public services and enterprises dealing with DRM&FSE interested in educating their employees in DRM&FSE issues

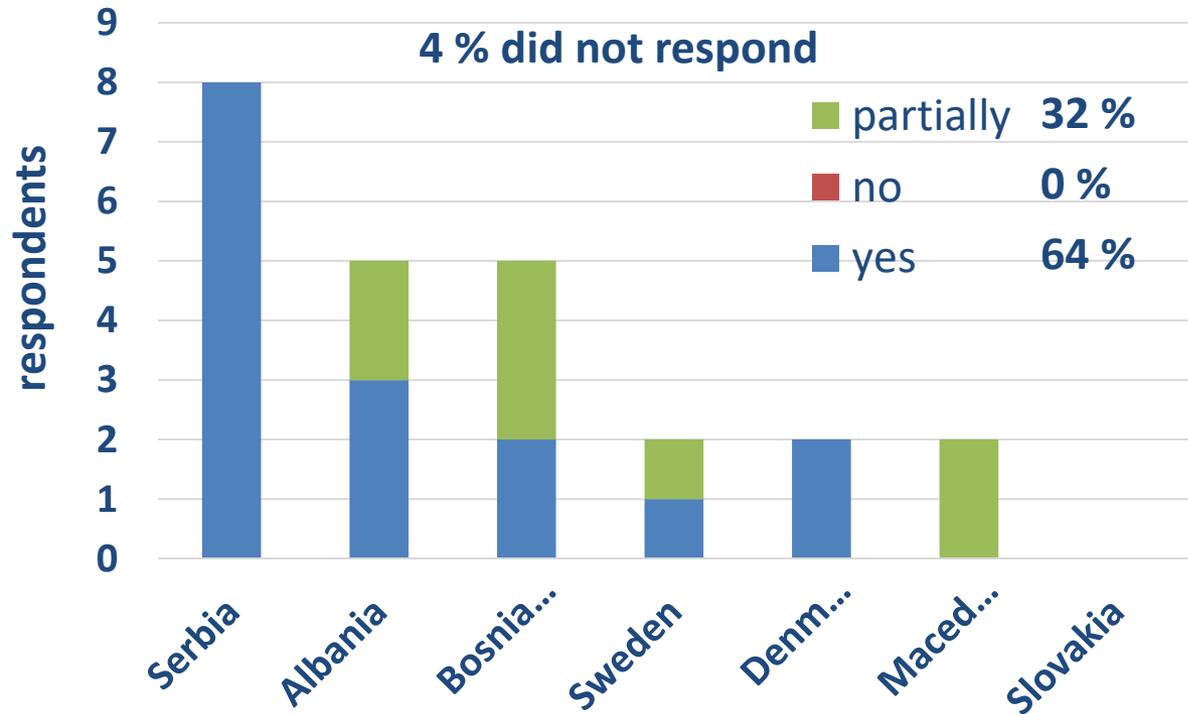
- Yes
- No
- Partially

Comment

Your answer

Recommendation

Your answer



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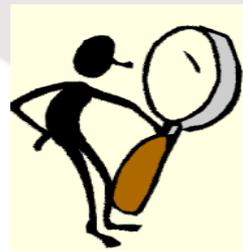
5. DISSEMINATION:

Did we distribute so far
project results and did we
inform the stakeholders
????

Comments:

- First Albania (**and all other WB countries**) is a country that often experiences disasters so it is a priority of the government to address this issue at all level of power, or governmental structures. Secondly Insurance companies, Banks, different companies are faced with the need for Risk Management strategies, plans. So this situation makes it indispensable the education of employees and of future students that will be employed in the above mentioned sectors.

Recommendations: NO



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5. DISSEMINATION:



Did we distribute so far
project results and did we
inform the stakeholders
????

General conclusions on project DISSEMINATION

- The web-page is well structured but, according to some respondents, not always lunched on time.
- All institutions are not linked to the official web-page.
- Dissemination activities have to be improved. There is a need more institutions to be interested in the project outcomes.



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QUALITY OF PROJECT EVENTS

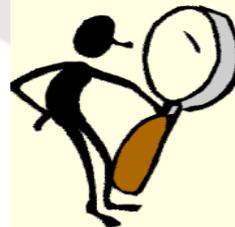


According to the **Quality Assurance and Monitoring Manual**:

- All events within the project should be organized professionally.
- The organizers should provide in due time a full information package to the participants including the **draft agenda**, **letter of invitation** and a **note on the logistics** (informing about travel arrangements, venue, suggested hotels, etc.).



Event Questionnaires



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QUALITY OF PROJECT EVENTS



Questionnaires are divided in 4 parts:

- **Event content**
- **Organization**
- **Event results**
- **Event general assessment**



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QUALITY OF PROJECT EVENTS



Questions on Event content:

1	2	3	4	5	6
The content of the event is relevant to the topic	The discussions were relevant for the participants	The materials distributed are useful and informative	The event was interactive and interesting	The event activities provided me substantial amount of practical information and answers	The goal of the event has been achieved



QUALITY OF PROJECT EVENTS



Questions on Organization:

7	8	9	10	11
The overall organization was professional	The style and level of communication between organizers and participants was professional	The methods of working were suitable for the topics and for the participants	The event time management and length were appropriate	The venue and facilities



QUALITY OF PROJECT EVENTS



Questions on Event results and general assessment:

12	13	14	15	16
My expectations about this event were met or exceeded	I enjoyed the cooperation and interaction with the other participants	This event covered to a very high extent the topics I have expected	The information I got will be of immediate use to me	General assessment How would you generally mark this event?



QUALITY OF PROJECT EVENTS



Event: Kick of meeting in Novi Sad

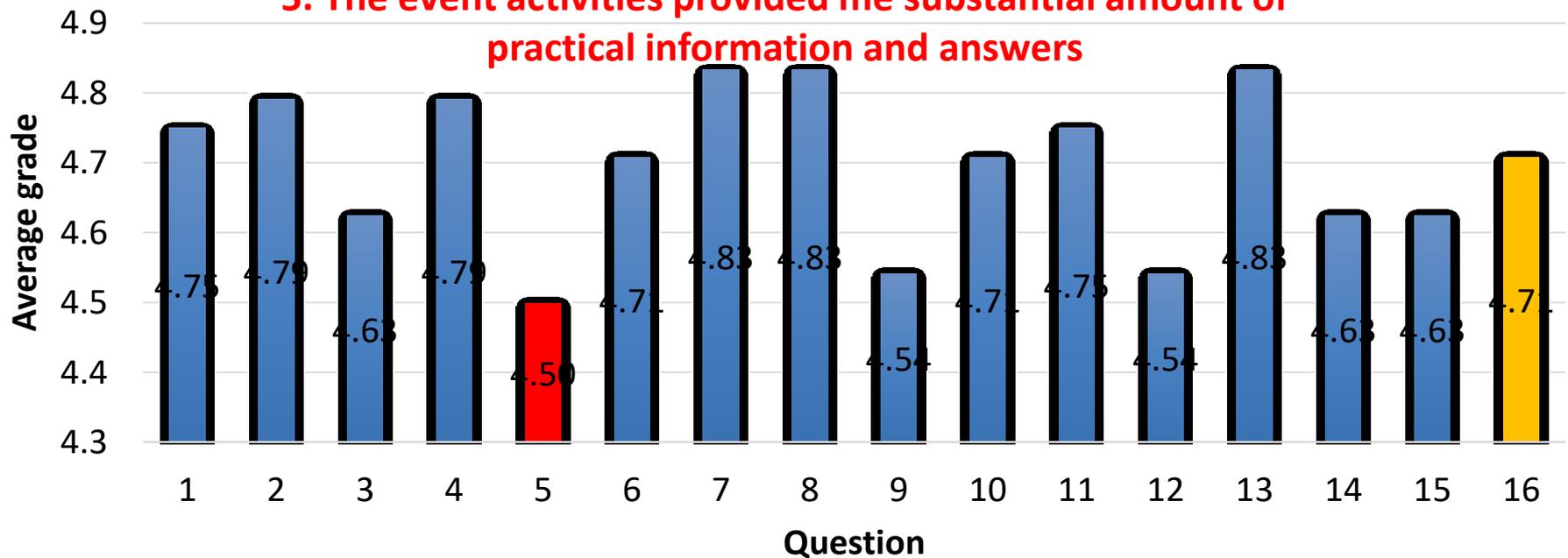
Faculty of Technical Science, University of Novi Sad

Date: 12-14.12.2016

Number of participants: 24

Evaluation results for meeting in Novi Sad,
12-14.12.2016

5. The event activities provided me substantial amount of practical information and answers



QUALITY OF PROJECT EVENTS



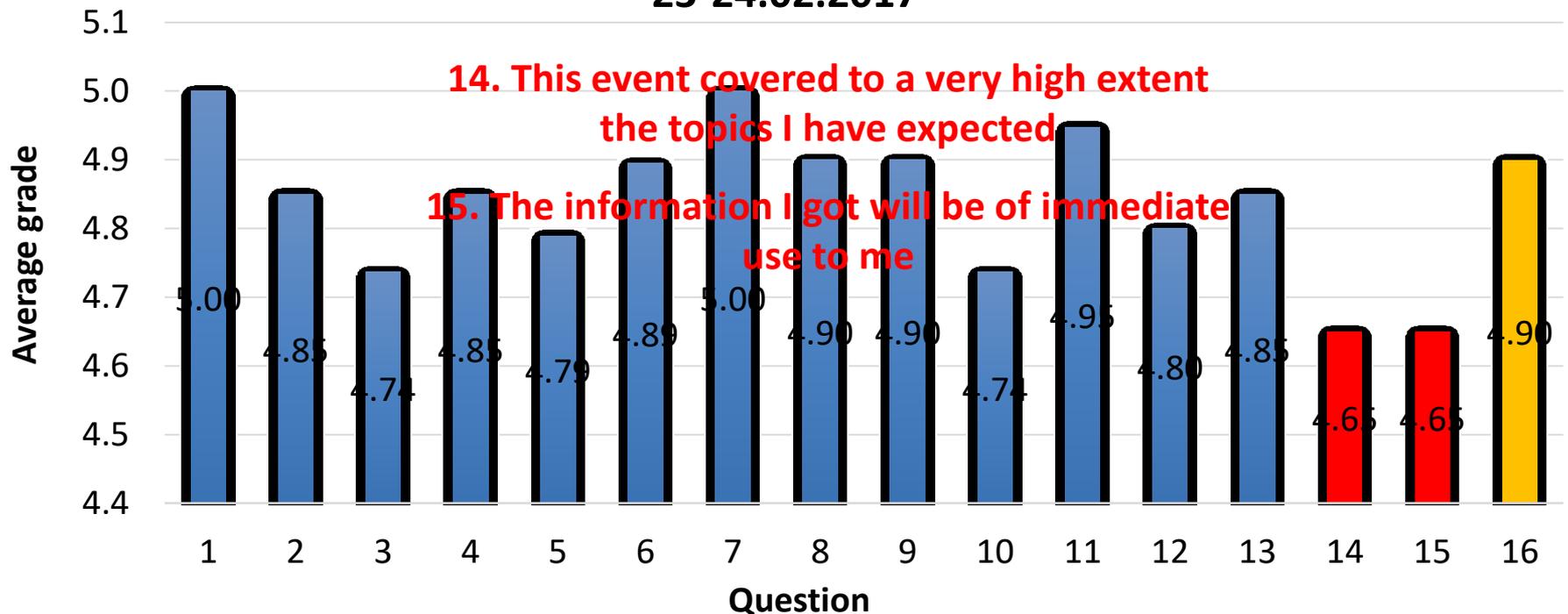
Event: **Project management meeting in Tirana**

Faculty of Economy, EPOKA University, Tirana, Albania

Date: **23-24.02.2017**

Number of participants: **20**

**Evaluation results for meeting in Tirana,
23-24.02.2017**



QUALITY OF PROJECT EVENTS

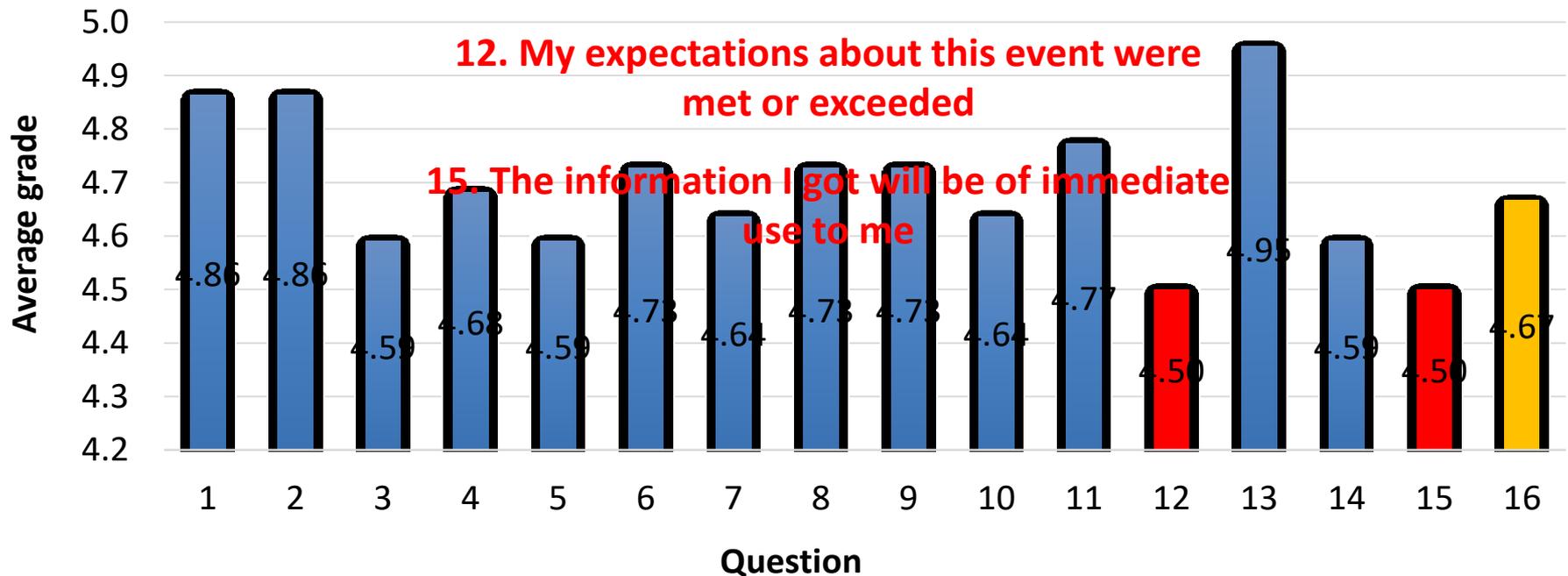


Event: **Project meeting and Study visit in Aalborg**
University of Aalborg, Aalborg and Esbjerg

Date: **25-28.04.2017**

Number of participants: **22**

Evaluation results for meeting in Aalborg,
25-28.4.2017



QUALITY OF PROJECT EVENTS



Event: **Project meeting and Study visit in Copenhagen and Lund**
Technical University of Denmark and Lund University, Sweden

Date: **26-29.06.2017**

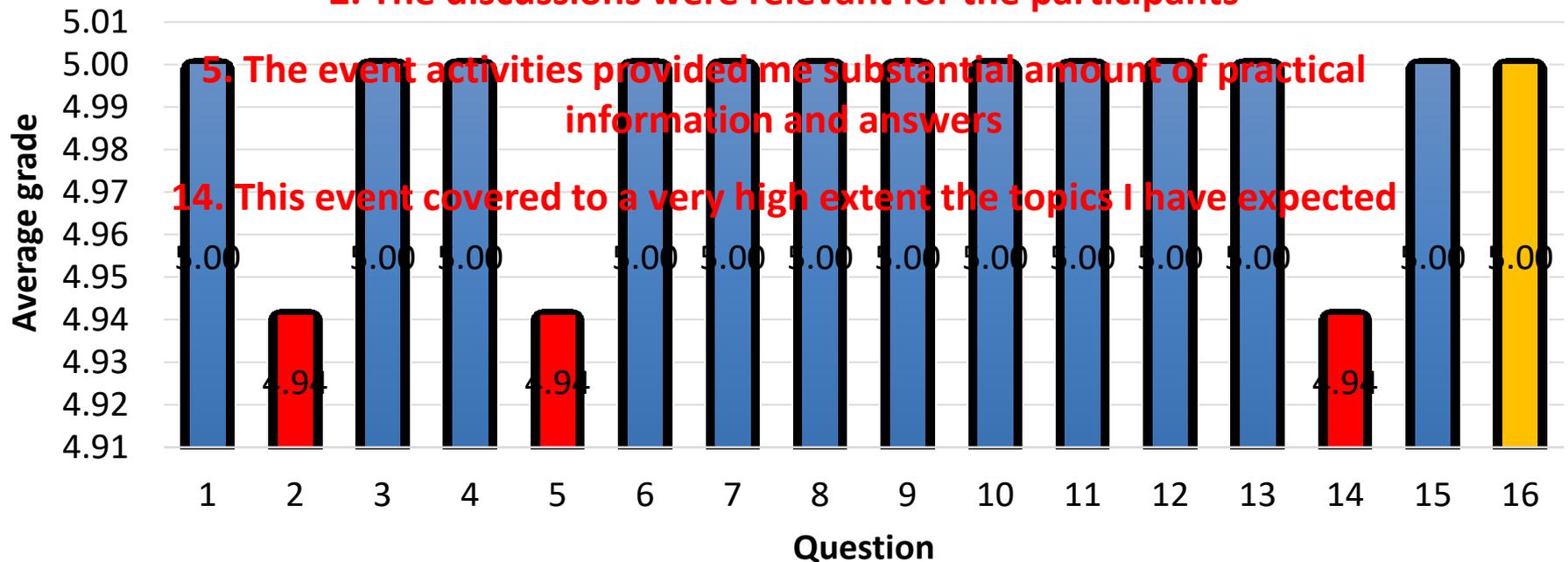
Number of participants: **17**

Evaluation results for meeting in Lund, 26-29.6.2017

2. The discussions were relevant for the participants

5. The event activities provided me substantial amount of practical information and answers

14. This event covered to a very high extent the topics I have expected



QUALITY OF PROJECT EVENTS



Event: **K-FORCE Symposium**

University of Novi Sad, Serbia

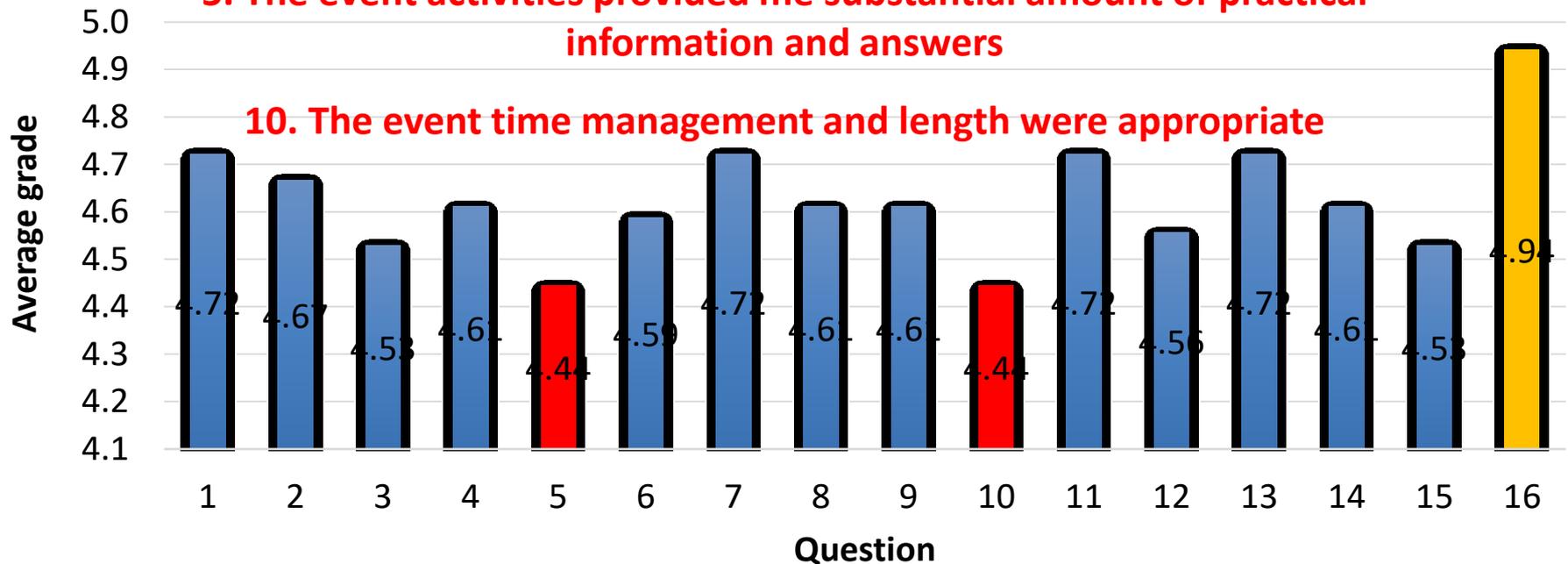
Date: **13-15.09.2017**

Number of participants: **18**

Evaluation results for meeting in Novi Sad,
13-15.9.2017

5. The event activities provided me substantial amount of practical information and answers

10. The event time management and length were appropriate



QUALITY OF PROJECT EVENTS



Event 1: Kick of meeting, Novi Sad

Event 2: Tirana

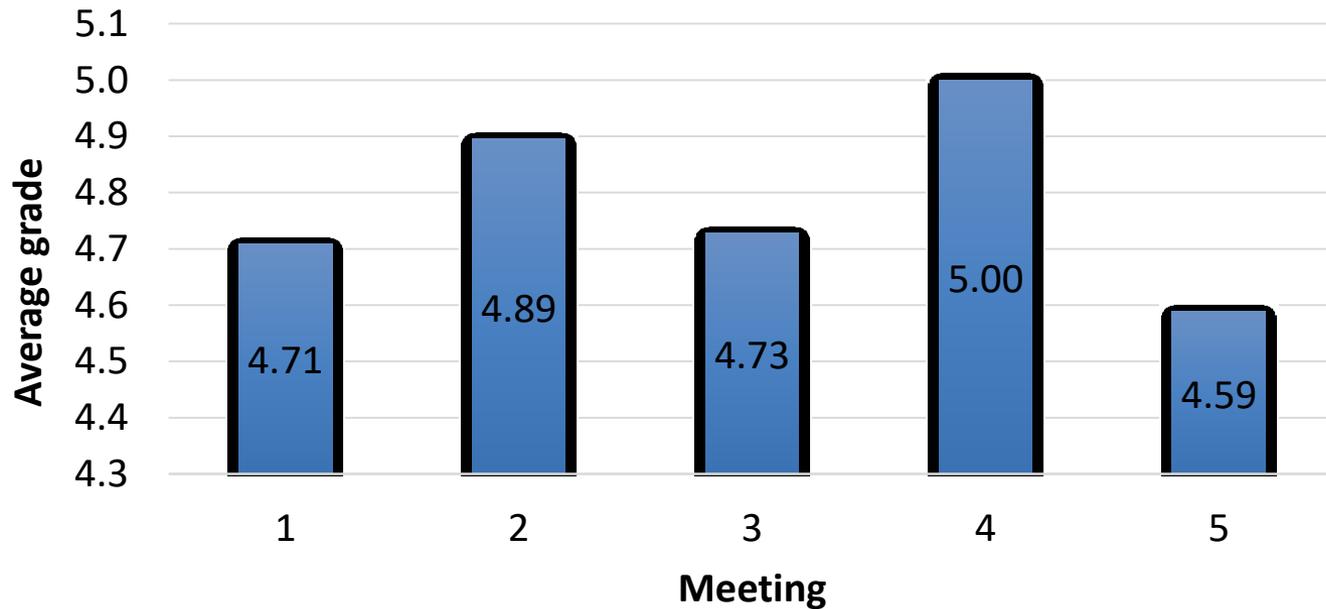
Event 3: Aalborg

Event 4: Lund and Copenhagen

Event 5: K-FORCE Symposium

Question 6: The goal of the event has been achieved

Evaluation results for Question 6 per meeting



QUALITY OF PROJECT EVENTS



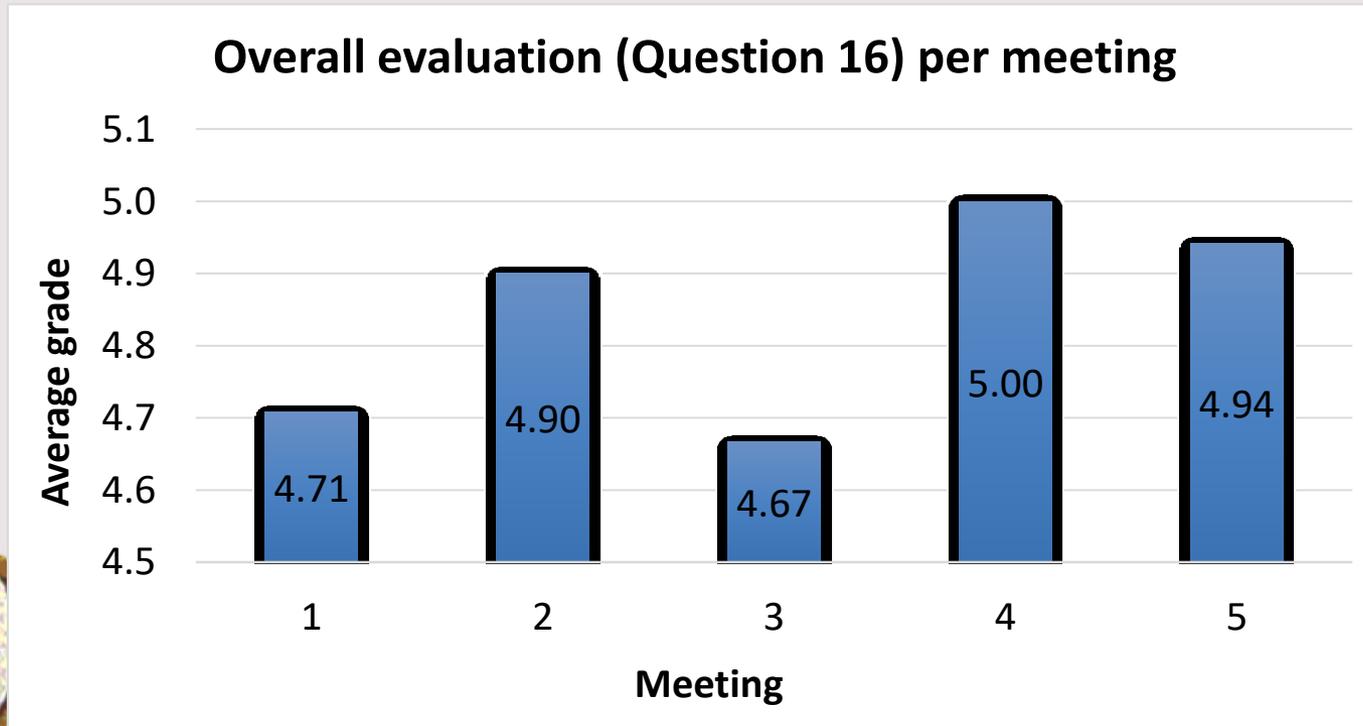
Event 1: Kick of meeting, Novi Sad

Event 2: Tirana

Event 3: Aalborg

Event 4: Lund and Copenhagen

Event 5: K-FORCE Symposium





Quality of document based deliverables

A consistent and common format for all document based deliverables (word documents, power point presentations) is to be followed by all partners using templates which will be provided within the Manual.

Those templates will be adopted by the SC members in order to ensure a common appearance of deliverables as well as to ensure that a minimum amount of information will appear consistently in all documents produced by the project.



Questionnaires are coming soon



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Realization of planned activities



No.	Activities	2016/2017											
		1	2	3	4	5	6	7	8	9	10	11	12
	WP1 Define directions for development of Master programmes												
1.1	Analyse DRM&FSE MPs in EU and WBC		X=	X=	X=								
1.2	Analyse WBC needs for DRM&FSE MPs and learning outcomes					2X=	2X=	2X=					
1.3	Develop new DRM&FSE MPs Curricula aligned with EU trends					2X=	2X	2X					
1.4	Procure, install and activate the equipment		X	X	X	X	X	X	X	X	X	X	X
	WP2 Define directions for development of PhD programme												
2.1	Assess WB needs and EU trends in DRM&FSE PhD					2X=	2X=	2X=					
2.2	Analyse WB teaching staff resources for MPs and PhDstrong>								2X=	2X=	2X=		
2.3	Compare PhD models and curricula in EU								2X=	2X=	2X=		
2.4	Develop PhD Curriculum											2X=	2X=
2.5	Compile a list of research PhD themes, according to disaster trends in WB												

Legend:

Activity carried out in the Programme Country =
 Activity carried out in the Partner Country X

■ Completed on time

■ In progress

■ Overdue



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Realization of planned activities



	WP3 Improve teaching methodologies and embed the ICT in learning material																	
3.1	Study visits to PR HEIs							2=X		2=X								
3.2	Analyse and agree on the modalities of using ICT for b-learning		X=	X=														
3.3	Train the WBC teaching staff on both DRM&FSE topics and b-learning methodologies							2=X										
3.4	Develop b-learning materials for MPs and PhD					X=	2X=											
3.5	Pilot the new MPs and PhD learning material, evaluation and fine tuning																	X
	WP4 Implementation of Master Programmes																	
4.1	Accredit Master programmes							2X										
4.2	Enrol the Master students								X									2X
4.3	Activate the flexible ICT learning platform															2X=		2X
4.4	Selected MP lectures held by K-FORCE guest lecturers																	
4.5	Evaluate the 1 st cohorts' progress and satisfaction of students and staff																	

Legend:

Activity carried out in the Programme Country =
 Activity carried out in the Partner Country X

■ Completed on time

■ In progress

■ Overdue



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Realization of planned activities



WP5 Implementation of PhD Programme																		
5.1	Accredit the new PhD programme																	
5.2	Enrol the PhD students																	
5.3	Selected PhD lectures held by K-FORCE guest lecturers																	
WP6 Implementation of LLL courses																		
6.1	Analyse the WBC needs for LLL courses							2X=										
6.2	Define LLL outcomes according to EQF/NQFs											2X=	2X=					
6.3	Create K-FORCE Glossary											X=	X=	X=	X=	X=		
6.4	Adapt selected learning material for LLL courses							2X=										
6.5	Deliver LLL courses in blended way to professionals																	
WP7 Quality Assurance and Monitoring																		
7.1	Develop Quality Assurance mechanisms and procedures			2X=	2X=													
7.2	Create polls for different types of activities					X	X=											
7.3	Learning material peer review							2=	2=	2=	2=	2=	2=	2=	2=	2=	2=	2=
7.4	External review of the Glossary																	

Legend:

Activity carried out in the Programme Country =
 Activity carried out in the Partner Country X

 Completed on time

 In progress

 Overdue



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Realization of planned activities



WP8 Dissemination and Exploitation													
8.1	Create dissemination plan		X	2X=	2X								
8.2	Develop, maintain and promote K-FORCE Website			X=	X	X	X	X	X	X	X	X	X
8.3	Open/maintain e-library public access area												X
8.4	Perform media, enrolment and LLL promo campaigns	X	X	X	X	2X	2X	2X	2X	X	X	X	2X
8.5	Organise 3 K-FORCE Symposia											X	2X
WP9 Project Management													
9.1	Organize K-FORCE bodies meetings			2X	2X=		X=		X=		X=		X=
9.2	Prepare and adopt the Project management plan, procedures and the Risk Plan	2X	2X	2X=	2X=	X=							
9.3	Inter project coaching												
9.4	Manage all project activities and monitor their execution regarding timescale and expenses	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=

Legend:

Activity carried out in the Programme Country =
Activity carried out in the Partner Country X

Completed on time

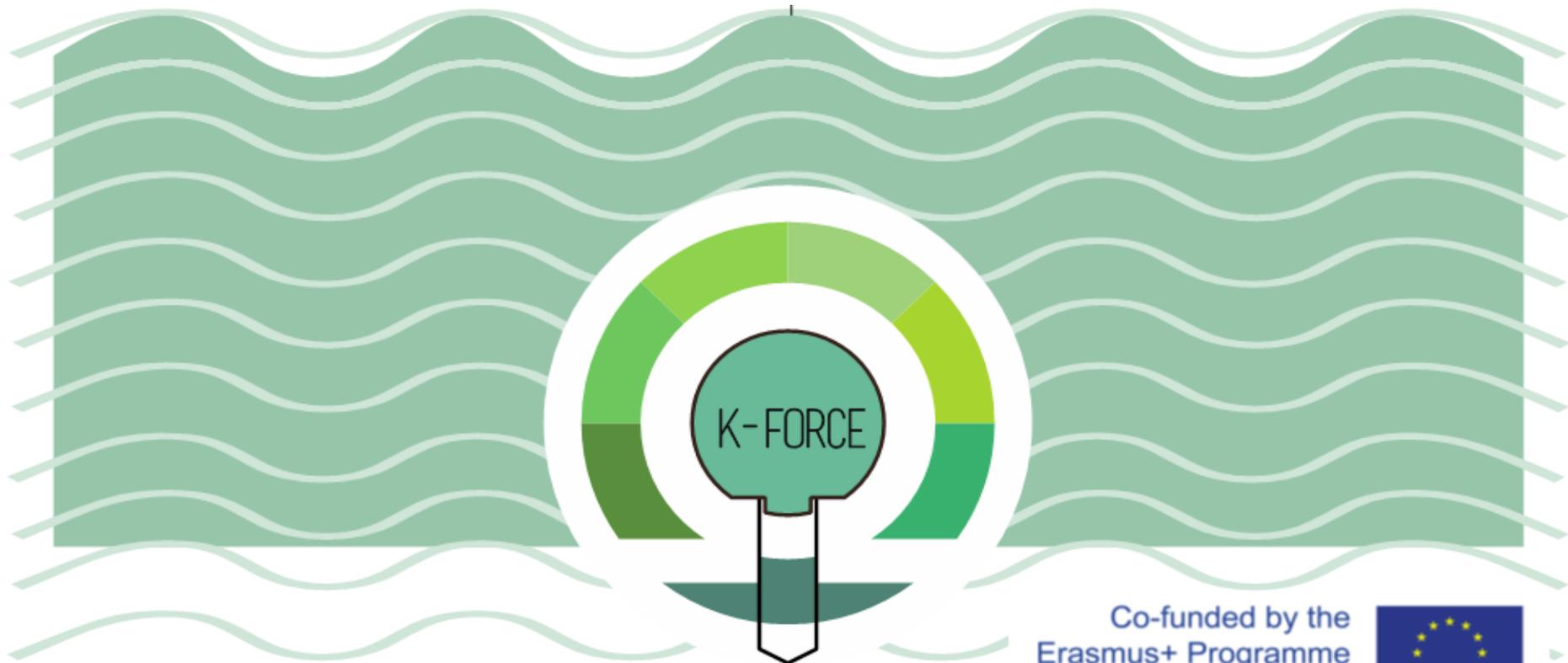
In progress

Overdue



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Thank you for your attention!

Contact: prof. PhD Meri Cvetkovska

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E-mail: cvetkovska@gf.ukim.edu.mk

Knowledge FOr Resilient soCiEty